

REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813

March 14, 2018 at 6:00pm

*****APPROVED***MEETING MINUTES**

1. **Call To Order:** Dr. Merritt, President
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President
4. **Roll Call:** Ms. Bigwood, Secretary
Present: Dr. Merritt, President; Mr. Betza, Esq., Solicitor; Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Lombardozzi, Mr. Bello, Mr. Pietsch; Mr. Gross, Public Works Supervisor; Mrs. Silbaugh, Tax Collector; Mrs. Roseberry, Treasurer; Ms. Bigwood, Secretary
Absent: Mr. Bills, Mayor; Mr. Johnson, Vice President; Mr. Corey, Engineer; Chief Schulz, Police Department; Mr. Petrini, Sewer/Street Tech; Mr. Briggs, Zoning/Permits/License
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen) None
6. **Executive Session:** To discuss legal and/or personnel matters None
7. **Approve Agenda:**
 - a. Motion to approve agenda made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
8. **Approve Meeting Minutes:**
 - a. Motion to approve 2-28-18 minutes made by Mr. Lombardozzi. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
9. **Special Business:**
 - a. Motion to approve waived penalties total + 3% of account (\$1034.54 + administrative costs=\$1128.39) made by Mr. Lombardozzi. Seconded by Mr. Bello, no further discussion, unanimous voice vote, motion carries.
 - b. Barbara Nye, 2052 Station Road, Apt. #1, tabled motion.
 - i. Garbage refund requested, ordinance requirements were not met, council said no, no motion needed, Tina to contact.
 - c. Motion of approval to advertise enacting a Cable Franchise ordinance made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
 - d. Motion to approve accepting the offer of Sale of Parcel from Repository for Unsold Properties made by Mr. Pietsch. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
 - e. Motion to approve Intergovernmental Cooperation Agreement – Dispatch Services made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
 - f. Wesleyville Borough secure emails have been set up & now to be used for all Borough business.
10. **Borough Administration/Management:**
 - a. **Treasurer** – Mrs. Roseberry
 - i. Motion to approve tabled check run/check detail/treasurer’s report made by Mrs. Lijewski. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
 - b. **Secretary** – Ms. Bigwood
 - i. Borough jackets are expected within a week.
 - c. **Police Department** – Activity Report
 - d. **Fire Department** – Activity Report
 - i. Requested from Nancy their report include listed calls & dropped calls on 3-19-18.
 - e. **Emergency Management** – Mr. Lombardozzi
 - i. Would like to get a class together for NIMS.

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- f. **Public Works:** – Mr. Gross
- i. Just Gutters is scheduled at the end of the month for gutter repair.
 - ii. The new dump truck has a July/August arrival date.
- g. **Zoning/Permits/License** – Mr. Briggs – Absent
- h. **Streets/Sewer Tech** – Mr. Petrini – Absent
11. **Professional Services:**
- a. **Engineering** – Mr. Corey, P.E., Engineer – Absent
 - b. **Legal** – Mr. Betza, Esq., Solicitor
 - i. Quiet title for the 4-mile creek/fish grant is being filed, asked council for information regarding two (2) residents, Caylor at 2402 Cumberland and Vahey at 2406 Cumberland. Mr. Lombardozzi volunteered to contact them.
12. **Borough Boards, Committees and Commissions:**
- a. **Planning Commission** – Absent
 - b. **Wesleyville Community Day** – Mrs. Lijewski
 - i. ECRA invited WCD to receive monies.
 - ii. Going to open new accounts at NWSB, Tina will transfer funds.
 - c. **Neighborhood Watch** – Mrs. Lijewski
 - i. Meeting next Tuesday.
 - d. **Safety Committee** –
 - i. Meeting next Wednesday.
 - e. **Personnel Committee** – Mrs. Julius
 - i. Working on re-writing job descriptions.
13. **Borough Council Department Chairs:**
- a. **Streets, Sanitary/Storm Sewer Chair** – Mr. Johnson – Absent
 - b. **Parks & Recreation Chair** – Mrs. Julius – Nothing to report
 - c. **Finance Chair** – Mrs. Lijewski
 - i. Trying to consolidate Borough costs.
 - ii. Would like to make sure the Tax Collector is properly reimbursed for expenses, Council President requested Mrs. Lijewski, Mr. Bello & Mr. Pietsch meet to discuss.
 - iii. Requested from Mr. Gross more detailed fleet information.
 - d. **Public Safety Chair:** -- Mr. Lombardozzi – Nothing to report
 - e. **Public Improvement Chair** – Mr. Pietsch – Nothing to report
 - f. **Refuse & Recycling Chair** – Mr. Bello
 - i. Will have a full breakdown & more comprehensive report about the DEP grants on 3-28-18.
 - ii. Requested a copy of the 2018 Budget be put in Council's folders for every meeting.
14. **Borough Officers:**
- a. **Mayor** – Mr. Bills – Absent
 - b. **Council President** – Dr. Merritt – Nothing to report
 - c. **Council Vice-President** – Mr. Johnson – Absent
15. **Good of the Order:**
- a. Work Session Meeting: Wednesday, March 28, 2018 @ 6pm, Borough Hall.
 - b. Regular Meeting: Wednesday, April 11, 2018 @ 6pm, Borough Hall
16. **Meeting Adjournment**
- Motion to adjourn meeting at 7:32 made by Mrs. Lijewski. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood
Secretary

Date: 3/29/18