

**REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL**  
**BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**May 9, 2018 at 6:00pm**

**\*\*\*APPROVED\*\*\*MEETING MINUTES**

1. **Call to Order:** Mr. Johnson, Vice President
2. **Invocation:** Mr. Johnson, Vice President
3. **Pledge of Allegiance:** Mr. Johnson, Vice President
4. **Roll Call:** Ms. Bigwood, Secretary  
**Present:** Mr. Bills, Mayor; Dr. Merritt, President (arrived 7:25pm); Mr. Johnson, Vice President; Mr. Betza, Esq., Solicitor; Mr. Corey, Engineer; Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Lombardozi, Mr. Bello, Mr. Gross, Public Works Supervisor; Mrs. Silbaugh, Tax Collector; Mrs. Roseberry, Treasurer; Ms. Bigwood, Secretary; Mr. Petrini, Sewer/Street Tech  
**Absent:** Mr. Pietsch, Councilor; Chief Schulz, Police Chief; Mr. Briggs, Zoning/Permits/License
5. **Approve Agenda:**
  - a. Motion to approve agenda (emailed on 5-4-18) made by Mrs. Lijewski. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
6. **Approve Meeting Minutes:**
  - a. Motion to approve 4-25-18 meeting minutes (emailed on 5-4-18) made by Mrs. Lijewski. Seconded by Mr. Lombardozi, no further discussion, unanimous voice vote, motion carries.
7. **Citizens to Address Council: (5-minute time limit per signed-in citizen)**
  - a. Mr. Cecil Woodle, 2838 E. 28<sup>th</sup> Street, ongoing water issue.
  - b. Mr. Rich Sambuchino/Mr. Dennis Blum, 1917 Eastern Avenue, concern of museum taking away much needed parking spots. They suggested perhaps move street signs down, get new signs, or allow parking on both sides of the street. Would like to come to another meeting once a decision has been reached.
    - i. Mr. Bills requested Mr. Gross check to see if the street is wide enough for parking on both sides.
  - c. John Bandy, 3020 Buffalo Road, asked about piles of bricks dumped in empty lot.
    - i. Mr. Johnson said Code Enforcement has already looked into it and it is in the process of being worked on.
  - d. Fred Petrini, 2415 Station Road, questioned line item in budget report.
8. **Special Business:**
  - a. Grack Excavating and Gas Repair generator proposal. Mr. Gross to get additional quotes.
  - b. Motion to advertise Ordinance 2018-005 (adoption of the most current up-to-date IPMC code) made by Mrs. Julius. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
  - c. Motion for Police Department Clerk's wage to be increased by \$1.50/hour starting next pay period, Saturday May 12<sup>th</sup>, made by Mrs. Julius. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
9. **Professional Services:**
  - a. Engineering – Mr. Corey, P.E.
    - i. Mr. Johnson requested quotes for one, two & three catch basins to be installed in the 28<sup>th</sup>/29<sup>th</sup> Street water issue area from Mr. Corey. Mr. Johnson said the ditches in that area would be cleaned this year.
  - b. Legal – Mr. Betza, Esq.
    - i. No objection to Mr. Heyer equipment proposal, as long as we had a memo on file indicating the value of the equipment being exchanged.

**REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL  
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**May 9, 2018 at 6:00pm**

**\*\*\*APPROVED\*\*\*MEETING MINUTES**

- ii. The Borough does not have the capability to dump Willow Commons 8 yard dumpster. Willow Commons indicated federal regulations require they use an 8-yard dumpster. They need to show us what regulation they were governed by showing they could not go smaller than 8 yard. Ms. Bigwood to send letter.
- iii. Declare Sea Grant project update, the Borough has identified specific property owners to see if they object to us the owner of the property.

**10. Borough Administration/Management:**

- a. Treasurer – Mrs. Roseberry
  - i. Motion to approve April check detail (hardcopy given on 4-25-18 and emailed 5-4-18) made by Mr. Lombardozzi, seconded by Mr. Johnson. Mrs. Roseberry requested only one (1) hardcopy be handed out (and emailed copy) which was approved, no further discussion, unanimous voice vote, motion carries.
  - ii. Motion to approve the transfer of funds from the Borough Special Events Account to the Wesleyville Community Foundation account made by Mr. Lombardozzi. Seconded by Mr. Johnson, no further discussion, unanimous voice vote, motion carries.
- b. Police Department – Activity Report
  - i. Mr. Bello requested from Officer Hawryliw something to indicate what the violation codes mean. Officer Hawryliw respectfully deferred that report question to Chief Schulz. Mr. Lombardozzi showed that Council already received a ‘cheat sheet’ on 3-14-18. Mr. Johnson asked Mr. Bills check with the Chief for a more thorough list. Mrs. Roseberry will put another ‘cheat sheet’ in everyone’s budget packet.
- c. Fire Department – Activity Report
- d. Emergency Management – Mr. Lombardozzi
  - i. Mrs. Julius has NIMS book, will pass on to next person when she is done. Mr. Lombardozzi stated again, all Borough employees must take it.
- e. Public Works Supervisor – Mr. Gross
  - i. Mr. Lombardozzi said there has to be three (3) quotes for the generator.
  - ii. Mr. Johnson said the ditches in Mr. Woodle’s area would be cleaned this year.
  - iii. Motion for Mr. Gross to purchase six (6) lids for Borough garbage can lid replacements (for Buffalo Road) made by Mr. Johnson. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries. Mrs. Lijewski to look into grants.
  - iv. Mr. Gross to put up sound deadening insulation-like material in Judge Ferrick’s bathroom-sound repair.
  - v. Mr. Gross requested a councilmember come assess the new flagpole. Council elected the Public Improvement Chair to get with Mr. Gross and evaluate the situation.
  - vi. Mr. Gross to put up surveillance signs at Hinkler Park.
  - vii. Mr. Gross to take misspelled state sign down.
- f. Zoning/Permits/License – Mr. Briggs
  - i. Mrs. Julius questioned where the monthly zoning reports have been.
  - ii. 2926 Woodlawn sewer lateral repair letter update.

**11. Executive Session to be held (Per Mrs. Lijewski):** 8:15pm

**12. Reconvene:** 8:44pm

**13. Borough Boards, Committees and Commissions:**

- a. Planning Commission – Mr. Johnson
  - i. Need more members, Ms. Bigwood to advertise on LED sign.

**REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL  
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**May 9, 2018 at 6:00pm**

**\*\*\*APPROVED\*\*\*MEETING MINUTES**

- b. Wesleyville Community Day – Mrs. Lijewski
  - i. Still looking for sponsors and volunteers.
- c. Neighborhood Watch – Mrs. Lijewski
  - i. Meeting with area churches May 22, 2018.
- d. Safety Committee –
  - i. Next meeting May 16
  - ii. Per Chief's request, Mrs. Roseberry contacted Northwest Insurance in regards to getting our discount.

**14. Borough Council Department Chairs:**

- a. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson
  - i. Opening Woodlawn sewer bids on Monday, May 21<sup>st</sup> to be voted on at May 23<sup>rd</sup> meeting.
- b. Parks & Recreation Chair – Mrs. Julius
  - i. Final submission to DCNR/Hinkler Park will be made within a week; playground equipment should be installed in June.
  - ii. Motion to purchase two (2) cameras made by Mrs. Lijewski. Seconded by Mr. Lombardozi, no further discussion, unanimous voice vote, motion carries.
  - iii. Motion to approve Samco Electric Services for Hinkler Park electricity update made by Mr. Johnson. Seconded by Mr. Lombardozi, no further discussion, unanimous voice vote, motion carries. Mr. Gross to contact Penelec.
  - iv. Mr. Lombardozi commented about the Kunco employee-parking overflow should be under the trees. Mrs. Julius said she would stop and talk to them.
- c. Finance Chair – Mrs. Lijewski
  - i. Questioned if all office employees are bonded. Mrs. Roseberry to research.
- d. Public Safety Chair: – Mr. Lombardozi – Nothing to report.
- e. Public Improvement Chair – Mr. Pietsch – Absent.
  - i. Junior Council Members
  - ii. Erie County Land Bank
- f. Refuse & Recycling Chair – Mr. Bello – Nothing to report.

**15. Borough Officers:**

- a. Mayor – Mr. Bills
  - i. Questioned if ServErie can come and clean up the graffiti on Buffalo Road. If not ServErie, Mr. Johnson said we need to send Code Enforcement.
- b. Council President – Dr. Merritt
  - i. Discussed several grants that were brought up at the COG meeting.
- c. Council Vice-President – Mr. Johnson
  - i. Dr. Merritt & Ms. Bigwood to compose letter from the Borough to the Alibi stating their free dumpster will be removed.

**16. Good of the Order:**

- a. Work Session Meeting: Wednesday, May 23, 2018 @ 6pm, Borough Hall.
- b. Regular Meeting: Wednesday, June 13, 2018 @ 6pm, Borough Hall.

**17. Meeting Adjournment:**

- a. Motion to adjourn made by Mr. Johnson. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood  
Secretary

Date: 5/24/18