

REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL

BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510

February 8, 2017 at 7:00pm

Approved Meeting Minutes

1. **Call To Order:** G. Lombardozi, President 7:00pm
2. **Invocation:** G. Lombardozi, President
3. **Pledge of Allegiance:** G. Lombardozi, President
4. **Roll Call:** T. McCollum, Secretary/Treasurer
5. **Present:** Mr. Lombardozi, Council President; Mr. Bills, Council Vice President; Councilors: Mr. Crotty, Mr. Johnson, Dr. Merritt; Mr. Rickrode, Mayor; Mr. Betza, Solicitor; Mr. Gross, Public Works Supervisor, Mr. Briggs, Code Enforcement/Zoning Officer; Ms. McCollum, Secretary/Treasurer.
6. **Absent:** Mrs. Lombardozi
7. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
 - a. John Brandt – 8213 Lewis Road, speaking on behalf of 3410 Edison Avenue, purchased property 2 years ago, did not have water, sewer or garbage service when he purchased the property. Received bill from Erie Water Works in the amount of \$1,223.50, of which \$990.76 was from the previous owner. Motion made by Mr. Johnson, seconded by Mr. Crotty to forgive the \$990.76 as well as the \$232.74 from services that were charged but never received. From this date forward the property will be charged for garbage pick-up only. No further discussion, unanimous voice vote, motion carried. Ms. McCollum to notify Erie Water Works to reverse the charges and then begin charges for garbage service only.
8. **Executive Session:** to discuss legal and/or personnel matters
9. **Approve Agenda:** Motion made by Dr. Merritt, seconded by Mr. Bills to approve the agenda, Mr. Johnson requested that meeting with the Lawrence Park Commissioners and the Harborcreek Township Supervisors be kept on the agenda, no further discussion, unanimous voice vote, motion carries.
10. **Approve Meeting Meetings:** Motion made by Mr. Bills, seconded by Mr. Crotty to approve the meeting minutes from 1/25/17. No further discussion, unanimous voice vote motion carries.
11. **Special Business:**
 - a. Review the letter of intent from individuals interested in the vacant Council seat. Five individuals presented at the meeting to fill the vacant seat. All five individuals were advised by Mr. Betza that if not chosen today to run to fill any of the 3 Council seats that will be available at the end of 2017. Motion by Mr. Bills, seconded by Dr. Merritt to appoint Mr. Tom Bello to fill the vacant Council seat, roll call vote:

Mr. Bills	Aye	Dr. Merritt	Aye
Mr. Crotty	Aye	Mr. Johnson	Nay
Mr. Lombardozi	Aye		

Ayes carry the motion. Mr. Bello is sworn in by Mayor Rickrode. Mr. Bello is appointed to fill the Department Chair for Garbage and Recycling.
 - b. Discuss Oster account at 2058 Center Street – To be discussed at a later time in the meeting, possible executive session.
 - c. Motion made by Mr. Johnson, seconded by Dr. Merritt to approve the resolution of the By-Laws of the EACOG, no further discussion, unanimous voice vote, motion carries.
 - d. Motion made by Mr. Crotty, seconded by Mr. Bello to approve the resolution of the Independent Auditor's Report of 2015 of the EACOG, no further discussion, unanimous voice vote, motion carries.
 - e. Motion made by Dr. Merritt, seconded by Mr. Bello to approve the resolution of the Annual Budget for Calendar Year 2017 of the EACOG, no further discussion, unanimous voice vote, motion carries
 - f. Motion made by Mr. Crotty, seconded by Mr. Johnson to approve Dr. Merritt as representative and Mr. Bills as alternate as the delegates from Wesleyville Borough to EACOG, no further discussion, unanimous voice vote, motion carries.
12. **Borough Administration/Management:**
 - a. **Secretary/Treasurer** – T. McCollum
 - i. Motion made by Mr. Johnson, seconded by Dr. Merritt to approve bills for January 2017, discussion to explain the procedure to Mr. Bello, no further discussion, unanimous voice vote, motion carries.
 - ii. Presented bills from 2/1 to 2/8 for review.

- iii. Discuss PLGIT account and opening the Prime account with a higher interest rate. Motion made by Dr. Merritt, seconded by Mr. Bills to open PLGIT Prime accounts, no further discussion, unanimous voice vote, motion carries.
- iv. Discuss PLGIT account and benefits of paying bills with PLGIT P-Card with cash rebate at year end. If approved an increase of the monthly limit would need to be submitted to P-card. Motion made by Mr. Johnson, seconded by Mr. Bello to begin paying applicable bills with P-card and request an increase of \$5,000 for a monthly total of \$15,000. No further discussion, unanimous voice vote, motion carries.
- b. Public Works Supervisor – R. Gross
 - i. Reported that Fire training center has been cleaned out and asked if the Borough will be paying for the trash. Motion made Mr. Johnson, seconded by Mr. Bello for the Borough to pay that Waste Management bill, no further discussion, unanimous voice vote, motion carries.
- c. Code Enforcement/Zoning Officer – S. Briggs: Activity Report
 - i. Discuss the possibilities of hiring a part time seasonal employee to work with Code Enforcement and Zoning. Mr. Lombardozi stated that he would come into the office to contact Mr. Petrini to see if he would be interested to work this seasonal position.
- d. Police Department – Activity Report
- e. Streets/Sewer Tech – F. Petrini/S. Briggs – Updated Council on East Lake Road Sewer project.
- f. Fire Department – Chief Samec reported that Earl Clark will need to take National Registry exam and the fee for the exam is \$80.00 to be reinstated as an EMT. Motion by Mr. Bills, seconded by Dr. Merritt to approve the Borough to pay the fee, no further discussion, unanimous voice vote, motion carries.
- g. Emergency Management – G. Lombardozi – reported on many upcoming trainings.
- h. Safety Committee – Meeting held on 1/25 – reviewed email received from Mr. Lipski regarding procedures and timeframe in which they must be completed for 5% discount in the 2017-2018 policy year. Next meeting held on 2/21 at 1:00pm
 - i. Motion made by Mr. Bills, seconded by Dr. Merritt to approve a spending thresh hold up to \$500.00, no further discussion, unanimous voice vote, motion carries.
 - j. Neighborhood Watch –P. Johnson – Mr. Bills reported about the meeting held on 2/2. Next meeting held on 3/2, Mr. Johnson requested that all further meetings be held on the 1st Thursday of the month at 7:00pm.
- 13. **Professional Services:**
 - a. Engineering - M. Corey, P.E. – advised that Mr. Corey will reviewing the Hinkler Park grant information.
 - b. Legal - E. Betza, Esq. – will discuss at end of meeting.
- 14. **Borough Boards, Committees and Commissions:**
 - a. Planning Commission – nothing to report
 - b. Wesleyville Community Day – Received Donation from American Legion in the amount of \$2,500, deposited on 2/3.
 - Motion made by Mr. Johnson, seconded by Mr. Bello to increase the amount given by each fund from the Borough to \$1,500 totaling \$4,500. Ms. McCollum advised that the amount allocated in the 2017 Budget for Wesleyville Community Day, line # 1-45710, is for \$5,000, so is it the intent to ask for less money. Motion is rescinded.
 - Mr. Johnson presented bills to be paid, motion made by Mr. Crotty, seconded by Mr. Bello to pay bills presented:
 - (1) Kathi Danielson \$850
 - (2) The Groove \$1,170
 - (3) Bandwagon from the City of Erie \$500
- 15. **Borough Council Department Chairs:**
 - a. Refuse & Recycling Chair – Mr. Bello – nothing to report
 - b. Parks & Recreation Chair – Mr. Crotty – nothing to report

- c. Public Improvement Chair – Mrs. Lombardozzi - absent
 - d. Finance Chair – Dr. Merritt
 - i. Discussed the COG update for economic growth and COG workshop on March 23rd at the Ambassador Hotel from 2-5 and then 5-6 refreshments.
 - ii. Discussed the COG suggestion to join with Lawrence Park to update the Comprehensive Plan. All Council members agreed this is a good opportunity.
 - iii. Discussed the MS4, which was verified that Mr. Corey handles and PRP opportunities and additional help from Amy Murdock. – Subsequent discussion regarding the CDBG grant and how the information is gathered. Ms. McCollum to pull any previous information that can be found.
 - e. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson – nothing to report
16. **Borough Officers:**
- a. Mayor – E. Rickrode – Mentioned the newspaper article stating that the Governor is suggesting to collect \$25 per person fee from municipalities that do not have their own full-time police force and instead rely solely upon state police for coverage.
 - i. Mr. Johnson stated that he requested a few months ago, to see the schedule of the officers to verify the need for the 7th officer. Mayor Rickrode responded that any member of Council is welcome to come to the Police Department and meet with the Mayor and the Chief to review the scheduled but the written schedule will not be handed out for distribution to the public.
 - b. Council Vice-President – P. Bills – nothing to report.
 - c. Council President – G. Lombardozzi – Nothing to report
17. **Special Business:**
- a. Mr. Betza reported the ongoing conversation regarding the delinquent sewer/garbage bill for 2058 Center/3322 Fremont, and the discussion that he has had with the property owner's attorney. Discussion continued as to what is best for the Borough and the property owner. Motion by Mr. Johnson, seconded by Mr. Crotty to approve forgiveness of sewer/garbage charges and penalties from July 2016 to Feb 2017 to the amount totaling \$745.31. Also, to approve the closing of the account from any further charges. Balance owed on account will be \$2,637.42, discussion continued as to what the property owner will need to present to be considered for any additional forgiveness. No further discussion, unanimous voice vote, motion carries. Ms. McCollum to notify Erie Water Works of forgiveness in the amount of \$745.31 and closing of account and to hold balance due.
 - b. Ms. McCollum reported that the approved meeting minutes are now available on the Wesleyville Borough web site.
18. **Good of the Order:**
- a. Work Session Meeting: Wed., 2/22/17 @ 7:00pm, Borough Hall.
 - b. Regular Meeting: Wed., 3/8/17 @ 7:00pm, Borough Hall
19. **Meeting Adjournment:** 9:35pm

Meeting Minutes Approved: _____

Lina McCollum

Date: 02/22/2017