

# REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL

BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510

May 10, 2017 at 7:00pm

## Approved Meeting Minutes

1. **Call to Order:** G. Lombardozzi, President 7:00pm
2. **Invocation:** G. Lombardozzi, President
3. **Pledge of Allegiance:** G. Lombardozzi, President
4. **Roll Call:** T. McCollum, Secretary/Treasurer
5. **Present:** Mr. Lombardozzi, Council President; Mr. Bills, Council Vice President; Mr. Rickrode, Mayor; Councilors: Mr. Bello, Mr. Johnson, Mrs. Lombardozzi, Dr. Merritt; Mr. Betza, Solicitor; Mr. Gross, PW Supervisor, Mr. Briggs, Code Enforcement/Zoning Officer; Mrs. Silbaugh, Tax Collector, Mr. Petrini, Sewer/Street Tech, Ms. McCollum, Secretary/Treasurer.  
**Absent:** Mr. Crotty
6. **Citizens to Address Council:**
  - a. Doug Dziebkowski – 2712 Pearl Ave. - issue with the fact that he could not take the tax discount when he appeared in person at Mrs. Silbaugh's office on her next office day after the tax cutoff date. Cutoff date printed on tax bill is 4/30/17 and Mr. Dziebkowski went to tax office on 5/3. It was explained to Mr. Dziebkowski, who likes to pay his bill in person, that he would need to pay the bill on the date prior to a Saturday or Sunday.
7. **Approve Agenda:** Motion to approve the agenda from Mrs. Lombardozzi, seconded by Dr. Merritt, no further discussion, unanimous voice vote, motion carries.
8. **Special Business:**
  - a. Dedication of plaque for Mr. St. Denny
9. **Approve Meeting Meetings:** Motion to approve the meeting minutes from 4/12 from Mr. Bills, seconded by Mr. Bello, no further discussion, unanimous voice vote, motion carries. Draft meeting minutes from 4/26/17 presented for review.
10. **Executive Session:** to discuss legal and/or personnel matters 7:14pm
11. **Reconvene:** 7:34pm
12. **Special Business: (continued)**
  - a. Mr. Rickrode – Meeting with Harborcreek Township Supervisors has been set on May 17<sup>th</sup> at 6:30pm. Requested Mr. Betza to attend, only elected officials are to attend the meeting.
  - b. Discuss 3626 South Street – Sewer and Garbage bills – informed Council of the ongoing situation regarding this address and Erie Water Works bills.
  - c. Motion to approve the Intergovernmental Cooperation Agreement for the Police Department made by Mr. Johnson, seconded by Mrs. Lombardozzi, no further discussion, unanimous voice vote, motion carries. Mayor Rickrode is to handle distributing the agreement to the surrounding Police Departments.
13. **Borough Administration/Management:**
  - a. **Secretary/Treasurer** – T. McCollum
    - i. Motion to approve the bills from 4/13/17 to 5/10/17 made by Mr. Johnson, seconded by Mrs. Lombardozzi, no further discussion, unanimous voice vote, motion carries.
    - ii. Discussed Fee Schedule for 2018 to be adopted by resolution at the regular June meeting. Council recommended the Ms. McCollum attempt to obtain the fee schedule for Harborcreek, Millcreek, and Fairview Townships as they also use BIU for their inspection services.
    - iii. Present the completed 2016 Annual Audit for review.
  - b. **Public Works Supervisor** – R. Gross
    - i. Motion by Mr. Johnson, seconded by Dr. Merritt to approve Clark Electric to replace & upgrade service panel at District Justice office for the amount quoted of \$775.00. No further discussion, unanimous voice vote, motion carries.
    - ii. Fence by cemetery and recycling center. Mr. Gross reported that he considered having chain link fence at the cemetery, the cost would potentially be over \$3,000, and will consider

having that replaced in next year's budget, but in the meantime to repair with a stockade fence.

- c. Code Enforcement/Zoning Officer – S. Briggs/F. Petrini: Activity Report
- d. Police Department – Activity Report
- e. Streets/Sewer Tech – Mr. Petrini discussed with Council the cost of a Smoke & Dye Testing, which is estimated as \$49,049.
- f. Fire Department – not in attendance
- g. Emergency Management – G. Lombardozzi
- h. Safety Committee – All members of the Safety Committee completed the initial training.
- i. Neighborhood Watch - Discussed the policy for entry into the Borough Hall for meetings. If the front door is locked, ring the doorbell for an officer. If an officer does not answer the doorbell, pick phone in hallway across from the Police window and request that the officer on duty return to the Borough to unlock the front door.

\*\*\*The Police Department is aware of any meeting scheduled as they have a copy of the current month's calendar of events at the Hall\*\*\*

Mrs. Lijewski, who in the coordinator understood the process, but explained that because there was a white piece of paper on the door, which explained that there was not a Council meeting as indicated on the LED sign (unable to change due to technical difficulties) but that there was a Neighborhood Watch Meeting, that citizens who would have attended saw the white piece of paper posted on the door, may not have read the paper and assumed that the Neighborhood Watch Meeting was cancelled. Ms. McCollum explained that is the policy for anytime a meeting is cancelled.

14. **Professional Services:**

- a. Engineering - M. Corey, P.E. Completed Bid Packet for 2017 Streets resurfacing project. It is advertised in the Erie Times News on Friday, May 5<sup>th</sup> and Tuesday, May 9<sup>th</sup>.
- b. Legal - E. Betza, Esq.
  - i. Certificate of Title for Hinkler Park – Has been completed.
  - ii. Cable Franchise agreement – Will email draft agreement.
  - iii. Earthlink – Discussed the ongoing issue of being overcharged and what actions have been taken.
  - iv. Motion made by Mr. Johnson, seconded by Mr. Bello to open bids for June 26<sup>th</sup> for land next to District Justice Office, no further discussion, unanimous voice vote, motion carries. Mr. Betza will assist Ms. McCollum in placing the legal and commercial ad to be placed on June 12<sup>th</sup>.

15. **Borough Boards, Committees and Commissions:**

- a. Planning Commission –
- b. Wesleyville Community Day -
  - i. Motion made by Dr. Merritt, seconded by Mr. Johnson to approve North East Ohio Pyrotechnics Group for the fireworks at the rate of \$6,000.00. No further discussion, unanimous voice vote, motion carries.
  - ii. Motion made by Mr. Johnson, seconded by Mr. Bello to approve Presque Isle Tents for the use of tents at the rate of \$113.63. No further discussion, unanimous voice vote, motion carries.
  - iii. Motion made by Mr. Johnson, seconded by Mr. Bello to approve the advertisement at the rate of \$500.00. No further discussion, unanimous voice vote, motion carries.
  - iv. Motion made by Mr. Johnson, seconded by Dr. Merritt to approve the cost of portable restrooms in the amount of \$660.00. No further discussion, unanimous voice vote, motion carries.

- v. Motion made by Mr. Johnson, seconded by Mr. Bello to approve to rent outdoor lights at the rate of \$100.00. No further discussion, unanimous voice vote, motion carries.
  - vi. Motion made by Mr. Johnson, seconded by Dr. Merritt, to approve hiring 4 people for the 9 hours at \$7.25 for the inflatable jump houses. No further discussion, unanimous voice vote, motion carries.
16. **Borough Council Department Chairs:**
- a. Refuse & Recycling Chair – Mr. Bello
    - i. Discussed that Mr. Bello had Mr. Betza review the contract with Waste Management and there is no conflict with taking clean cardboard to another vendor at no charge.
  - b. Parks & Recreation Chair – Mr. Crotty – not in attendance
  - c. Public Improvement Chair – Mrs. Lombardozzi (left at 7:45pm)
  - d. Finance Chair – Dr. Merritt
    - i. Reported that the ECOG is looking into a grant regarding trees, such as for every \$100 spent on the removal of trees, the grant may allow to pay back \$85 to replant a tree.
  - e. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson – nothing more to report
17. **Borough Officers:**
- a. Mayor – E. Rickrode – nothing more to report
  - b. Council Vice-President – P. Bills – nothing more to report
  - c. Council President – G. Lombardozzi – nothing more to report
18. **Good of the Order:**
- a. Work Session Meeting: Wed., June 14<sup>th</sup> @ 7:00pm, Borough Hall.
  - b. Regular Meeting: Wed., June 28<sup>th</sup> @ 7:00pm, Borough Hall
19. **Meeting Adjournment: 8:48pm**

Meeting Minutes Approved: \_\_\_\_\_

*Lina McCollum*

Date: 06/28/2017