

**REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

June 13, 2018 at 6:00pm

*****APPROVED***MEETING MINUTES**

1. **Call to Order:** Dr. Merritt, President
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President

4. **Roll Call:** Ms. Bigwood, Secretary
Present: Dr. Merritt, President; Mr. Betza, Esq., Solicitor; Councilors: Mrs. Lijewski, Mr. Lombardozzi, Mr. Bello, Mr. Pietsch; Mr. Gross, Public Works Supervisor; Mrs. Roseberry, Treasurer; Ms. Bigwood, Secretary; Mr. Briggs, Zoning/Permits/License, Mr. Petrini, Sewer/Street Tech (left early)
Absent: Mr. Bills, Mayor; Mr. Johnson, Vice-President; Mrs. Julius, Councilor; Mr. Corey, Engineer; Chief Schulz, Police Department; Mrs. Silbaugh, Tax Collector.

5. **Approve Agenda:**
 - a. Motion to approve 6-13-18 agenda, emailed on 6-8-18, made by Mrs. Lijewski. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
6. **Approve Meeting Minutes:**
 - a. Motion to approve 5-23-18 meeting minutes, emailed on 6-12-18, made by Mr. Pietsch. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries.
7. **Citizens to Address Council: (5-minute time limit per signed-in citizen)**
 - a. Cecil Woodle, 2830 East 28th Street—ongoing water concerns.
 - b. Mr. Eric Johnson, 2827 East 28th Street—ongoing water concerns.
 - c. Mr. Guy Lombardozzi, 2111 Willow Street—On behalf of WHAM, presented framed soldier pictures to be displayed at Borough Hall.
 - d. Ms. Justine Stewart, 2905 Woodlawn Avenue—water concerns of roadway flooding in front of 2903 Woodlawn. Mr. Gross said catch basin pipe is crushed and will be fixed in Woodlawn sewer project.
8. **Special Business:**
 - a. Wesleyville Day Fireworks debris cleanup update. We clean it up the best we can Saturday night, then the following Monday morning. Dr. Merritt contacted Iroquois Little League.
 - b. Erie County Dept. of Planning inquired about a tire dumpsite in Wesleyville. Council declined.
 - c. Motion to approve Resolution for the Erie County 2018 Hazard Mitigation Plan made by Mr. Lombardozzi. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
 - d. Motion to approve Bauer Specialty proposal for District Justice bathroom sound issues made by Mr. Pietsch. Seconded by Mr. Lombardozzi, no further discussion, non-unanimous voice vote, roll call vote:

Mr. Pietsch	Aye	Mr. Lombardozzi	Aye
Mr. Bills	Absent	Dr. Merritt	Aye
Mr. Johnson	Absent	Mrs. Julius	Absent
Mrs. Lijewski	Nay	Mr. Bello	Nay

Ayes have it; motion carries.
 - e. Motion to approve streets resurfacing project bid awarded to McCormick Construction Company made by Mr. Lombardozzi. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
 - f. Place a legal ad for the Buffalo Road Property Sale proximately. Ms. Bigwood to inform previous inquiries.

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9. Professional Services:

- a. Engineering – Mr. Corey, P.E.—Absent
 - i. Working on continuing 28th/29th Streets water issue.
 - ii. Study & recommendation for parking on both sides of North Street (by the Legion).
 - iii. Recommended the Borough to hire an independent contractor/electrician to work up specs for proposals for our generator needs. Geiger electric coming in next week.
- b. Legal – Mr. Betza, Esq.
 - i. Willow Commons-Fair Housing Guidelines dumpsters
 - 1. Mr. Gross and Mr. Bello to go see Willow Commons to clarify “what we are going to do and how we are going to do it” in regards to the fact that per Mr. Betza, as they are not legally required to have an 8 yard dumpster, they just prefer it, they should not be permitted to have an 8 yard dumpster. They should have a handicapped accessible dumpster, which is legally required, but one in a size the Borough can accommodate. Mr. Bello is to go talk to them also regarding required recycling, per our ordinance.

10. Borough Administration/Management:

- a. Police Department – Activity Report
- b. Treasurer – Mrs. Roseberry
 - i. Motion to approve May check detail, hardcopy given on 5-23-18 and emailed 6-8-18 made by Mr. Lombardozzi. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
 - ii. Flagpole was received damaged (with a gouge); we are in process of replacing.
 - iii. 2018 Approved fee schedule was passed out in Treasurer’s report. Per Dr. Merritt, all Council Members will look at the charges and discuss, then finalize. A motion to advertise the 2019 fee schedule must be made at the next meeting.
 - iv. Mr. Bello would like to extend an invitation to our auditors to come to a meeting.
 - v. May accounts summary shows there is no longer an intra-fund. Every fund is self-sufficient.
- c. Secretary – Ms. Bigwood
 - i. Actively working on security issues to update Wesleyville’s facebook presence.
 - ii. Actively working on codification update.
 - iii. Working with Mr. Briggs to send letter to Woodlawn Avenue residents.
- d. Fire Department – Activity Report
 - i. Dropped calls request to be put on Activity Report twice, still not there. March 2018 58% April 2018 47%, May 2018 42% per Mrs. Roseberry.
- e. Emergency Management – Mr. Lombardozzi
 - i. Mr. Lombardozzi to get in touch with Erie County EMA to see if they can get something in the newspaper about firework restrictions.
 - ii. Mr. Lombardozzi to get with WFD to request again dropped calls are included in their activity report.
- f. Public Works Supervisor – Mr. Gross
 - i. Recycling roll-off truck down as of this morning. Mr. Gross to take it to Jerre’s repair.
 - ii. Camera truck down. Initial estimate to repair is \$1800. Table until next meeting.
 - iii. Borough garbage can replacements (for Buffalo Road) completed.
 - iv. Motion to approve Heyer surplus equipment estimate (Mr. Betza accepted) and proceed with in-kind proposal made by Mr. Lombardozzi. Seconded by Mr. Bello, no further discussion, unanimous voice vote. Motion carries.
- g. Zoning/Permits/License – Mr. Briggs
 - i. Activity Report passed out.

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11. Executive Session: 7:34pm

12. Reconvene: 8:02pm

13. Borough Boards, Committees and Commissions:

- a. Planning Commission – Mr. Johnson—Absent
- b. Wesleyville Community Day – Mrs. Lijewski
 - i. Motion to approve an additional \$3000 donation to Wesleyville Community Day be made by Mrs. Lijewski. Seconded by Mr. Lombardozzi, discussion on donation amount, non-unanimous voice vote, roll call vote:

Mrs. Lijewski	Aye	Mr. Lombardozzi	Aye ✓
Mr. Bills	Absent	Dr. Merritt	Aye
Mr. Johnson	Absent	Mrs. Julius	Absent
Mr. Pietsch	Aye	Mr. Bello	Nay
- c. Neighborhood Watch – Mrs. Lijewski
 - i. Working on grant & donations in-kind.
 - ii. Requested all Councilors show up for community meet & greet. August 7th 5pm-8pm.
- d. Safety Committee
 - i. Next meeting an insurance representative will be coming in to discuss discount.

14. Borough Council Department Chairs:

- a. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson—Absent
- b. Parks & Recreation Chair – Mrs. Julius—Absent
 - i. Mr. Gross: Electric update is completed, Kunco planted their extra seed-landscaping done & old playground equipment removed.
- c. Finance Chair – Mrs. Lijewski – Nothing to report
- d. Public Safety Chair: – Mr. Lombardozzi
 - i. Meeting next week.
- e. Public Improvement Chair – Mr. Pietsch
 - i. Junior Council Members announcement made at school. Ms. Bigwood to put on LED Board.
 - ii. Erie County Land Bank-Mr. Pietsch went to last meeting, they are still putting it together.
- f. Refuse & Recycling Chair – Mr. Bello
 - i. Mr. Gross emptied electronics out of recycling building.
 - ii. Spring Clean Up on Saturday.
 - iii. Still waiting on grants.
 - iv. Dr. Merritt mentioned if Mr. Bello let Jessica Horan know how many recycling cans we need she would include that in her bid through the ECOG if we'd like.

15. Borough Officers:

- a. Mayor – Mr. Bills – Absent
- b. Council President – Dr. Merritt
 - i. Master List is completed. The report will be kept in the Borough Office for future review.
- c. Council Vice-President – Mr. Johnson – Absent

16. Good of the Order:

- a. Work Session Meeting: Wednesday, June 27, 2018 @ 6pm, Borough Hall.
- b. Regular Meeting: Wednesday, July 11, 2018 @ 6pm, Borough Hall.

17. Meeting Adjournment:

- a. Motion to adjourn made by Mr. Lombardozzi. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries. 8:20pm

Meeting Minutes Approved: Melissa Bigwood

Date: 6/28/18

Secretary