

**WORK SESSION MEETING OF WESLEYVILLE BOROUGH COUNCIL
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

August 8, 2018 at 6:00pm

*****APPROVED***MEETING MINUTES**

1. **Call to Order:** Dr. Merritt, President
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President
4. **Roll Call:** Ms. Bigwood, Secretary
Present: Mr. Bills, Mayor; Dr. Merritt, President; Mr. Betza, Esq., Solicitor; Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Lombardozzi, Mr. Bello; Ms. Bigwood, Secretary; Mrs. Silbaugh, Tax Collector; Mr. Briggs; Zoning/Permits (6:05 arrival).
Absent: Mr. Johnson, Vice President; Councilor: Mr. Pietsch; Mr. Gross, Public Works Supervisor; Mrs. Roseberry, Treasurer; Mr. Corey, Engineer; Chief Schulz, Police Department; Mr. Petrini, Sewer/Street Tech
5. **Approve Agenda:**
 - a. Motion to approve 8-8-18 draft agenda as presented, emailed 8-6-18, made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
6. **Approve Meeting Minutes:**
 - a. Motion to approve 7-25-18 meeting minutes as presented, emailed on 8-6-18, made by Mrs. Julius. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries.
7. **Citizens to Address Council: (5-minute time limit per signed-in citizen)**
 - a. Ed Rickrode, 2160 Station Road – Voiced displeasure in the current building/permit process.
8. **Special Business:** None
9. **Administration Special Business:**
 - a. Police Department
 - i. Code Enforcement, Officer Hawryliw – Activity Report
 - b. Public Works Interim Supervisor, Donald McKee
 - i. Taking roll off, red truck and plows for quotes and/or repair.
 - ii. Motion to approve Wesleyville Public Works drop off barricades at 2142 Union Avenue on Friday 8-17-18 for annual block party made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
 - iii. Public Works P/T employee leaving, have interviews scheduled for tomorrow.
10. **Borough Administration/Management:**
 - a. Treasurer – Mrs. Roseberry
 - i. Motion to approve July check detail, emailed 8-6-18 made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
 1. Mr. Lombardozzi questioned if the “fire department’s building on Woodlawn” is being utilized; if not could the electricity could be turned off? (“Page 6, 1-41136”)
 - ii. Treasurer’s report handed out
 - b. Secretary – Ms. Bigwood
 - i. Status of items from prior meetings
 1. Flagpole dedication plaques – Council recommendations of size/wording.
 - a. Mr. Lombardozzi will stop in the office to discuss.
 2. Council approved purchase of recording software (no motion needed) as long as there is money in the budget for office supplies.
 - c. Fire Department – Activity Report
 - d. Emergency Management – Mr. Lombardozzi
 - i. County EMA is looking for a local weather watcher, if interested let Mr. Lombardozzi know.
 - e. Public Works Supervisor – Mr. Gross – Absent
 - f. Zoning/Permits/License – Mr. Briggs, Activity Report

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11. Professional Services:

- a. Engineering – Mr. Corey, P.E., Absent.
- b. Legal – Mr. Betza, Esq.
 - i. Dave Skellie from Pennsylvania Sea Grant petition of quiet title in progression.

12. Executive Session: 6:28pm

13. Reconvene: 6:59pm

14. Borough Boards, Committees and Commissions:

- a. Planning Commission – Mr. Johnson, Absent.
- b. Wesleyville Community Day – Mrs. Lijewski
 - i. Last meeting by the end of the month.
- c. Neighborhood Watch – Mrs. Lijewski
 - i. National Night Out was a big success.
- d. Safety Committee, nothing to report.

15. Borough Council Department Chairs:

- a. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson, Absent.
- b. Parks & Recreation Chair – Mrs. Julius
 - i. Hinkler Park playground equipment is in.
 - ii. Has a meeting with Jessica Horan-Kunco at EACOG to discuss grant for Memorial Park improvements.
 - iii. Mrs. Lijewski donated extras from National Night Out to Hinkler Park grand opening festivities.
 - iv. Resident inquiry regarding painting lines on the park grass for drum corps practice update, it was allowed but resident was non-responsive.
- c. Finance Chair – Mrs. Lijewski
 - i. Would like to attend PA State Association of Boroughs Municipal Budgeting and Finance Class and EACOG Budgeting Class, will bring details to August 22nd Work Session Council Meeting.
- d. Public Safety Chair: – Mr. Lombardozzi, nothing to report.
- e. Public Improvement Chair – Mr. Pietsch, Absent
 - i. Judge Ferrick building still being worked on.
- f. Refuse & Recycling Chair – Mr. Bello
 - i. Contract with Waste Management is up *at the end of August 2018*. He will have information on options at next meeting.
 - ii. Would like to see newsletters go out.

16. Borough Officers:

- a. Mayor – Mr. Bills
 - i. Working on concerns for ‘Welcome to Wesleyville’ signs with Bates/Terry Etzel/Porky’s.
 - ii. Would like to see a Business Association/Chamber of Commerce/Rotary in Wesleyville.
- b. Council President – Dr. Merritt
 - i. Motion to approve implementation of Early Intervention Program made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
- c. Council Vice-President – Mr. Johnson, Absent

17. Good of the Order:

- a. Work Session Meeting: Wednesday, August 22, 2018 @ 6pm, Borough Hall.
- b. Regular Council Meeting: Wednesday, September 12, 2018 @ 6pm, Borough Hall.

18. Meeting Adjournment:

- a. Motion to adjourn made by Mrs. Julius. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood
Secretary

Date: 8/9/18