

**REGULAR COUNCIL MEETING OF WESLEYVILLE BOROUGH
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

September 12, 2018 at 6:00pm

*****APPROVED***MEETING MINUTES**

1. **Call To Order:** Mr. Johnson, Vice President
2. **Invocation:** Mr. Johnson, Vice President
3. **Pledge of Allegiance:** Mr. Johnson, Vice President
4. **Roll Call:** Ms. Bigwood, Secretary
Present: Mr. Bills, Mayor; Dr. Merritt, President (7:05 arrival); Mr. Johnson, Vice President; Mr. Betza, Esq., Solicitor (Required attendance only 1st meeting of the month); Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Lombardozzi, Mr. Bello, Mr. Pietsch; Mr. Gross, Public Works Supervisor; Mrs. Roseberry, Treasurer (Required attendance only 1st meeting of the month); Ms. Bigwood, Secretary, Optional: Mr. Corey, Engineer; Mrs. Silbaugh, Tax Collector;
Absent: Optional: Chief Schulz, Police Department; Mr. Petrini, Sewer/Street Tech
5. **Executive Session:** To discuss legal and/or personnel matters **NONE**
6. **Approve Agenda:**
 - a. Motion to approve 9-12-18 agenda as presented, emailed 9-6-18 made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
7. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
 - a. Cecil Woodle, 2830 E. 28th Street-wanted to say thank you for filling in the pothole caused by his mail carrier to alleviate his water issue.
 - b. Bryan Stempka, 3110 Pearl Avenue, General Manager Advanced Welding Technologies-wanted to express company & financial support for Memorial Park updates.
8. **Approve Meeting Minutes:**
 - a. Motion to approve 8-22-18 meeting minutes, emailed 9-6-18 made by Mr. Lombardozzi. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
9. **Special Business:**
 - a. Mr. Johnson would like to discuss vehicles prohibited on municipal parking lots during certain hours. Per Code Enforcement, the vehicle in question is legal, the ordinance is vague. Council Vice-President requested it be put on next meeting's agenda.
 - b. Mr. Corey, Engineer
 - i. Drainage issues in and around East 28th & 29th Streets. The defined problem definition is several residents on the South side of East 28th Street have water in their backyard. Those properties were developed low. There are currently a pair of catch basins located on 29th Street, fifty (50) to one hundred (100) feet east of an area in question that seems to be low. The Borough Engineer suggests Council install catch basin(s) on 29th Street to attempt to catch some of that water. He has an area in mind to try and everyone should recognize that would not eliminate the problem, the properties were originally developed low and water will naturally falls there. Wesleyville Borough has no responsibility; it is not improperly managed storm water. Mr. Corey to put in writing, per Mr. Johnson's request.
10. **Special Administrative Business:**
 - a. Wesleyville Police Department-Officer Hawryliw, Code Enforcement Officer
 - i. Question on grass clippings ordinance. No current ordinance.
 - ii. Mrs. Lijewski presented framed picture of Officer Hawryliw on GoErie.com for First Responder participation.
11. **Borough Administration/Management:**
 - a. **Treasurer** – Mrs. Roseberry
 - i. Motion to approve August check detail made by Mrs. Lijewski. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
 - ii. Motion to approve website redesign made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
 - iii. Update of the DCED Chart of Accounts.

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- iv. Residential Rental License Application revision of payment due date. Mr. Bello requested clarification on an escrow account from the auditors.
 - v. Present BB's estimate for vehicle repair for 2012 Ford HD Truck for informational purposes only.
 - vi. Motion to approve contract for County MS4 to continue maintaining our MOU mapping for \$100 made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
 - b. **Secretary** – Ms. Bigwood
 - i. Status of items from prior meetings
 - (1) Flag pole plaque update, will be here within four (4) weeks.
 - (2) Employee badges, lanyards, business cards will be ordered from the least expensive vendor.
 - (3) Erie County Association of Borough's Dinner on September 20th, Borough Secretary will register if anyone is interested in attending.
 - (4) Land Bank update; take off agenda until further notice.
 - c. **Police Department** – Activity Report
 - d. **Fire Department** – Activity Report
 - e. **Emergency Management** – Mr. Lombardozzi
 - i. Motion to approve Borough of Wesleyville write up a proclamation accepting the local snowfall report for last winter as the official account made by Mr. Lombardozzi. Seconded by Mr. Bello, no further discussion, unanimous voice vote, motion carries.
 - f. **Public Works Supervisor** – Mr. Gross
 - i. For the 2019 Calendar, leaf collection is weather related. Begins at the end of September, beginning of October and until it snows. Mondays & Tuesdays are grass pick up, Wednesday is brush pick up.
 - g. **Zoning/Permits/License**
 - i. Motion to have Mr. Gross handle the zoning/permits with help of office staff made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, NOT unanimous voice vote, roll call vote:

Mr. Lombardozzi	Aye	Mrs. Lijewski	Aye
Mr. Johnson	Aye	Mrs. Julius	Aye
Mr. Pietsch	Aye	Mr. Bello	Nay
Dr. Merritt	Absent		

Aye's have it, motion carries.
12. **Professional Services:**
- a. **Legal** – **Mr. Betza, Esq.**
 - i. Pennsylvania Sea Grant update. Harborcreek is willing to transfer the property; the County agreed to transfer, but never did. Mr. Betza asked them if they would do it and while they are at it, since you claim ownership of all property, will you give us the deed to the Wesleyville property. The county agreed to both. If Mr. Skellie from the Sea Grant does not object, we will not have to go to court.
 - ii. Mr. Betza will prepare ordinance for museum rezoning and advertise, the museum has offered to pay. Wesleyville Borough will need to have a public hearing which can be right before a normal Council meeting.
13. **Borough Boards, Committees and Commissions:**
- a. **Planning Commission** –
 - i. William Wittenberg, presented Planning Commission minutes & letter stating they were not able to make a recommendation to Borough Council re: museum zoning
 - b. **Wesleyville Community Day** – Mrs. Lijewski
 - i. Have not had their final meeting yet, after that they will have their fiscal report.
 - c. **Neighborhood Watch** – Mrs. Lijewski
 - i. National Night Out was very popular.
 - d. **Safety Committee** – Mr. Lombardozzi said we are doing well and we should get our discount.

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14. **Borough Council Department Chairs:**

a. **Streets, Sanitary/Storm Sewer Chair** – Mr. Johnson

- i. Camera truck update tabled.

b. **Parks & Recreation Chair** – Mrs. Julius

- i. Continuing to work with environmentERIE for additional funding and working on second phase of Memorial Park Grant.

- ii. Motion to approve Widget as the only credit union to sponsor Memorial Park in the first phase of the project made by Mr. Johnson. Seconded by Mrs. Julius, no further discussion, NOT unanimous voice vote, roll call vote:

Mr. Johnson	Aye	Mrs. Julius	Aye
Dr. Merritt	Aye	Mr. Lombardozi	Aye
Mr. Pietsch	Aye	Mrs. Lijewski	Nay
Mr. Bello	Nay		

Aye's have it, motion carries.

- iii. Mr. Gross got three (3) stump removal quotes for Hinkler Park, proceeding with least expensive.

c. **Finance Chair** – Mrs. Lijewski

- i. Motion to approve Mrs. Lijewski attend PSAB Budget Class on 9-27-18 made by Mr. Lombardozi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.

d. **Public Safety Chair:** – Mr. Lombardozi, nothing to report.

e. **Public Improvement Chair** – Mr. Pietsch

- i. Judge Ferrick bathroom-sound repair update.

(1) Completed.

- ii. East Erie County Communications Center letter regarding alarm monitoring.

(1) Smoke detectors, entry alarms at recycling center, Mrs. Julius requested panic button with switch to turn on/off in hall and office, contact Jessica Horan-Kunco to see if grant money was available. He will take care of that & have more to report at the next meeting.

- iii. Junior Council Members welcomed and stayed for meeting observation.

f. **Refuse & Recycling Chair** – Mr. Bello

- i. 1997 recycling roll-off truck update

(1) Mr. Gross to get bids in order to get the roll-off truck inspected.

- ii. Motion to go out for waste & recycling bids prior to budget time (in order to have more options) made by Mr. Johnson. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.

15. **Borough Officers:**

a. **Mayor** – Mr. Bills

- i. Welcome signs, tabled until work session.

b. **Council President** – Dr. Merritt, nothing to report.

c. **Council Vice-President** – Mr. Johnson, nothing to report.

16. **Good of the Order:**

- a. Work Session Meeting: Wednesday, September 26, 2018 @ 6pm, Borough Hall.

- b. Regular Meeting: Wednesday, October 10, 2018 @ 6pm, Borough Hall

17. **Meeting Adjournment:**

- a. Motion to adjourn – Motion by Mr. Bello, seconded by Mrs. Julius to adjourn at 7:35pm no further discussion motion carries.

Meeting Minutes Approved: Melissa Bigwood
Secretary

Date: 9/13/18