

REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL

BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813

April 11, 2018 at 6:00pm

APPROVED MINUTES

1. **Call To Order:** Dr. Merritt, President, 6:00pm
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President
4. **Roll Call:** Ms. Bigwood, Secretary
Present: Mr. Bills, Mayor; Dr. Merritt, President; Mr. Betza, Esq. Solicitor; Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Bello, Mr. Pietsch; Mr. Gross, Public Works Supervisor; Mrs. Silbaugh, Tax Collector; Mrs. Roseberry, Treasurer; Ms. Bigwood, Secretary; Mr. Briggs, Zoning/Permits/Licenses
Absent: Mr. Johnson, Vice President; Mr. Corey, Engineer; Chief Schulz, Police Department; Mr. Lombardozzi, Councilor; Mr. Petrini, Sewer/Street Tech
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
 - a. Eric Johnson, 2827 East 28th Street
 - i. Water in yard issue.
 - b. Cecil Woodle, 2820 East 28th Street
 - i. Water in yard issue.
6. **Executive Session:** To discuss legal and/or personnel matters, 6:25
7. **Reconvene** 7:15
8. **Approve Agenda:** Motion to approve agenda made by Mrs. Lijewski. Seconded by Mr. Bello, no further discussion, unanimous voice vote, motion carries.
9. **Approve Meeting Minutes:** Motion to approve 3-28-18 meeting minutes, emailed 4-6-18 made by Mr. Pietsch, seconded by Mrs. Julius. Dr. Merritt and Mrs. Lijewski abstained due to meeting absence, no further discussion, unanimous voice vote, motion carries.
10. **Special Business:**
 - a. Jamie Jones, Iroquois High School 'Day of Service' project suggestions, tabled from 3-28-18. Mr. Gross to give Ms. Bigwood a list of suggestions.
 - b. Willow Commons garbage information given to Mr. Betza, tabled from 3-28-18. Tabled until next meeting.
 - c. LPFD memorial emergency services ride.
 - i. WFD and WPD to provide traffic control from 12pm-2pm. Will not interfere with Wesleyville Day.
11. **Borough Administration/Management:**
 - a. Treasurer – Mrs. Roseberry
 - i. Motion to approve March 2018 Check run/detail presented on 3-28-18 made by Mrs. Julius. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
 - b. Secretary – Ms. Bigwood
 - i. Suggestion from resident to have an updated facebook presence.
 - (1) Ms. Bigwood to get process of retrieving Pete Nye's facebook password started.
 - ii. Pennsylvania State Association of Borough's Webinar on 4-18-18 participation inquiry.
 - (1) No one signed up.
 - iii. Erie County Association of Boroughs dinner. Melissa to make reservations by Friday, 4-16.
 - (1) Mrs. Julius to make the basket and attend with Mrs. Lijewski and Mr. Pietsch.
 - c. Police Department – Activity Report
 - d. Fire Department – Activity Report
 - e. Emergency Management – Mr. Lombardozzi – Absent
 - f. Public Works Supervisor – Mr. Gross
 - i. Just Gutters completed previous ice damage work.
 - ii. ServErie will be coming on 4-21-18 to clean sidewalks and parks. They cancelled due to weather.
 - iii. Mr. Gross will temporarily fix the playground equipment at Hinkler Park.
 - iv. Working on quotes for electrical work at Hinkler Park.

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- g. Zoning/Permits/License – Mr. Briggs
i. Mr. Briggs contacted Zoning/Hearing Board for membership update from 3-28. All members are ‘a go’. Robert Jeffery is the Borough Zoning Hearing Board Solicitor. This website agency has been updated.
12. **Professional Services:**
a. Legal – Mr. Betza, Esq. – Nothing to report
13. **Borough Boards, Committees and Commissions:**
a. Planning Commission:
i. Mr. Johnson to find out who in the Planning Commission would like to take ‘Municipalities Planning Code Refresher’ for Ms. Bigwood to register.
b. Wesleyville Community Day – Mrs. Lijewski
i. Meeting 4-12-18. Mrs. Lijewski asked for help.
c. Neighborhood Watch – Mrs. Lijewski
i. Making headway with churches for National Night Out.
d. Safety Committee – Nothing to report
14. **Borough Council Department Chairs:**
a. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson -- Absent
b. Parks & Recreation Chair – Mrs. Julius
i. Waiting on Hinkler Park electric quotes.
ii. Dr. Merritt to draft letter for Ms. Bigwood to send on Borough letterhead to send to Kunco Landscape regarding their employee driving/parking at Hinkler Park.
iii. Motion to approve ‘Children at Play’ signs get put up on Woodlawn made by Mrs. Lijewski. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
c. Finance Chair – Mrs. Lijewski – Nothing to report
d. Public Safety Chair: -- Mr. Lombardozzi – Absent
e. Public Improvement Chair – Mr. Pietsch
i. Looking into vacant housing situation.
ii. Nothing done to Judge Ferrick’s bathroom-sound repair.
f. Refuse & Recycling Chair – Mr. Bello
i. 902 grant went through & verbal approval has been given for just about everything on the list. Mr. Bello gave Mr. Briggs in Zoning/Permits/Licenses a copy.
15. **Borough Offices:**
a. Mayor – Mr. Bills
i. Checking if ordinances can be changed.
ii. Codification process has been started by Ms. Bigwood & Mrs. Roseberry.
iii. New Wesleyville Police vehicle has arrived at dealer and is being built.
b. Council President – Dr. Merritt
i. Dr. Merritt reminded that all councilors should be using their Wesleyville Borough emails for all Borough business.
c. Council Vice-President – Mr. Johnson -- Absent
i. Mr. Dave Skellie from Pennsylvania Sea Grant be placed on the agenda at every meeting
16. **Good of the Order:**
a. Work Session Meeting: Wednesday, April 25, 2018 @ 6pm, Borough Hall.
b. Regular Meeting: Wednesday, May 9, 2018 @ 6pm, Borough Hall
17. **Meeting Adjournment:**
a. Motion to adjourn at 8:19pm made by Mrs. Julius. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood
Secretary

Date: 4/26/18