

# REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL

BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510

April 12, 2017 at 7:00pm

## Approved Meeting Minutes

1. **Call To Order:** G. Lombardozzi, President 7:00pm
2. **Invocation:** G. Lombardozzi, President
3. **Pledge of Allegiance:** G. Lombardozzi, President
4. **Roll Call:** T. McCollum, Secretary/Treasurer  
**Present:** Mr. Lombardozzi, Council President; Mr. Bills, Council Vice President; Mr. Rickrode, Mayor; Councilors: Mr. Bello, Mr. Johnson, Dr. Merritt; Mr. Betza, Solicitor; Mr. Briggs, Code Enforcement/Zoning Officer; Mrs. Silbaugh, Tax Collector, Mr. Petrini, Sewer/Street Tech, Ms. McCollum, Secretary/Treasurer.  
**Absent:** Mr. Crotty, Mrs. Lombardozzi, Mr. Gross
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
6. **Executive Session:** to discuss legal and/or personnel matters
7. **Approve Agenda:** Motion to approve agenda made by Mr. Bills, seconded by Dr. Merritt, no further discussion, unanimous voice vote, motion carried.
8. **Approve Meeting Meetings:** Motion to approve minutes 3/8 and 3/22 made by Mr. Bills, seconded by Mr. Bello, no further discussion, unanimous voice vote, motion carried.
9. **Special Business:**
  - a. Motion made by Mr. Johnson, seconded by Dr. Merritt to approve Kunco Landscape employees to park their cars in Hinkler Park during the workday, no further discussion, unanimous voice vote, motion carried.
  - b. Mr. Johnson requested that Council approve Mr. Betza attend a meeting with Harborcreek Township Supervisors to discuss the Buffalo Road Ordinance that Harborcreek currently has. Motion made by Mr. Bello, seconded by Mr. Bills to have Mr. Betza attend an informational meeting with Borough Council members and Harborcreek Township Supervisors. No further discussion, unanimous voice vote, motion carried.
  - c. Harborcreek Township meeting – Mr. Rickrode asked if Council was interested in moving forward with continuing discussions with Harborcreek Township for possible shared services.
  - d. Motion by Mr. Johnson, seconded by Mr. Bello to approve advertised on the Borough's sign for the Michael Crotty Emergency Services Ride on June 24th. No further discussion, unanimous voice vote, motion carried.
  - e. Motion by Mr. Johnson, seconded by Mr. Bello to approve Mr. Betza to draft a Mutual Aid Agreement for the Wesleyville Police Department and other surrounding Police Departments. No further discussion, unanimous voice vote, motion carried.
10. **Borough Administration/Management:**
  - a. **Secretary/Treasurer** – T. McCollum
    - i. Motion by Mr. Bills, seconded by Mr. Johnson to approve bills from 3/1 to 3/8, no further discussion, unanimous voice vote, motion carried. Presented bills from 3/9 to 4/12 for review.
    - ii. Motion by Dr. Merritt, seconded by Mr. Bills to approve purchase of QuickBooks software in the amount of \$279.99, no further discussion, unanimous voice vote, motion carried.
    - iii. Review previously tabled motion to enter into franchise agreement with Charter Communications (Time Warner Cable Midwest, LLC). Will review at 5/10 Regular meeting
    - iv. Presented Unreconciled reports and requested Council members that are present to complete the form from MRS, the annual auditing form, so that the annual audit can be completed.
  - b. **Public Works Supervisor** – R. Gross
    - i. Motion by Mr. Johnson, seconded by Dr. Merritt to approve the motion to go out for bid for the streets list compiled by Mr. Gross, Discussion to review adding Union Ave from Buffalo Road to one block south. Mr. Petrini also stated that he has not reviewed the listed streets for the status of the sewers. No further discussion, unanimous voice vote, motion carried.

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- c. Code Enforcement/Zoning Officer – S. Briggs: Activity Report
    - i. Discussed Code Enforcement/Zoning hours, Mr. Petrini will work Monday, Tuesday 9am to 3pm and Wednesday 9am to noon, Mr. Briggs will work Wednesday, Thursday, Friday 9am to 3pm.
  - d. Police Department – Activity Report
  - e. Streets/Sewer Tech – F. Petrini – Will need to review sewer status in the streets named to be put out for bid
  - f. Fire Department – Mr. Lombardozzi reported that he spoke to Chief Samec on 4/12 and that there has been some reorganization within the department and things seem to be improving.
  - g. Emergency Management – G. Lombardozzi – reported that he attended a symposium on 4/8/17 and received training on Abuse Head Trauma – Shaken Baby, No Time to Care, Stop the Bleed – Professional Rescue, What keeps us pink & breathing, Teamwork in EMS.
  - h. Safety Committee – Mrs. Lijewski reported that the meeting was small but informative
  - i. Neighborhood Watch
11. **Professional Services:**
- a. Engineering - M. Corey, P.E.
  - b. Legal - E. Betza, Esq. – Proposed sale of 3324 Ventura Trail.
12. **Borough Boards, Committees and Commissions:**
- a. Planning Commission –
  - b. Wesleyville Community Day – Motion to approve moving money from the Borough General Sewer Garbage accounts into the Special Account in the amount of \$7,000
13. **Borough Council Department Chairs:**
- a. Refuse & Recycling Chair – Mr. Bello
  - b. Parks & Recreation Chair – Mr. Crotty
  - c. Public Improvement Chair – Mrs. Lombardozzi
  - d. Finance Chair – Dr. Merritt
  - e. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson – Discuss pursuing grants
14. **Borough Officers:**
- a. Mayor – E. Rickrode
  - b. Council Vice-President – P. Bills
  - c. Council President – G. Lombardozzi
15. **Good of the Order:**
- a. Work Session Meeting: Wed., 04/26/17 @ 7:00pm, Borough Hall.
  - b. Regular Meeting: Wed., 05/10/17 @ 7:00pm, Borough Hall
16. **Meeting Adjournment:** 8:55pm

Meeting Minutes Approved: \_\_\_\_\_

*Sina McCallum*

Date: 05/10/2017