

REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813
February 14, 2018 at 6:00pm
*****APPROVED***MEETING MINUTES**

1. **Call To Order:** Dr. Merritt, President
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President
4. **Roll Call:**
Present: Mr. Bills, Mayor; Dr. Merritt, President; Mr. Johnson, Vice President; Mr. Betza, Esq., Solicitor, Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Lombardozzi, Mr. Bello, Mr. Pietsch; Mrs. Silbaugh, Tax Collector; Ms. Bigwood, Secretary
Absent: Mr. Gross, Public Works Supervisor; Mrs. Roseberry, Treasurer; Mr. Corey, Engineer; Mr. Briggs, Zoning/Permits/License; Chief Schulz, Police Department, Mr. Petrini, Sewer/Street Tech
5. **Citizens to Address Council:**
 - a. Frank DeSantis, 1609 Center Street – Waive lien \$1847.00
 - i. Motion to table until next meeting made by Mr. Johnson. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
 - b. Guy Lombardozzi, 2111 Willow Street – Museum Work Storage Shed
 - i. Motion to table until next meeting made by Mr. Johnson. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
6. **Executive Session:** To discuss legal and/or personnel matters – None
7. **Approve Agenda:**
 - a. Motion to have meeting ‘packets’ ready the Monday before the meeting and put in mailboxes, anyone can have draft agenda & typical Friday-before-the-meeting email (draft agenda...) goes to everyone on the roll call list made by Mr. Johnson. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
 - b. Motion to approve agenda made by Mrs. Julius. Seconded by Mr. Bello, no further discussion, unanimous voice vote, motion carries.
8. **Approve Meeting Minutes:**
 - a. 9-27-17, 10-11-17, 10-18-17, 10-25-17, 11-1-17, 11-8-17, 11-15-17, 11-29-17, 12-13-17, 12-27-17, 1-4-18 presented on 1-19-18
1-10-18 and 1-24-18 presented on 2-9-18
 - i. Amendments discussed, changes made and passed out at next meeting, 2-28-18.
 - ii. Motion to approve amended minutes made by Mr. Lombardozzi/Mr. Johnson. Seconded by Mr. Johnson/Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
9. **Special Business:**
 - a. Motion to approve paying annual dues to Erie County Association of Municipal Administrators made by Mr. Johnson. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
 - b. Roberts Rules of Order Cheat Sheets passed out to Council and book given to Dr. Merritt.
 - c. MS4-MOU signatures acquired and given to Mrs. Roseberry.
 - d. Oath of Office originals given to proper person & copies in office.
 - e. Motion to approve quiet title/4 Mile Creek property memorandum made by Mr. Johnson. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
 - f. Motion to approve PA Small Water & Sewer grant made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.

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10. Borough Administration/Management:

- a. Treasurer – Mrs. Roseberry, absent
 - i. Motion to approve February 1st – February 14th bills made by Mr. Johnson. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
- b. Secretary – Ms. Bigwood
 - i. Motion all elected officials get Wesleyville Borough jacket (same as Tina's) made by Mr. Johnson. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
- c. Police Department – Mr. Bills
 - i. Activity Report.
 - (1) Mr. Johnson discussed having the report to include open/closed specifications; Dr. Merritt suggested categorizing the report. Mr. Bills will discuss with Chief.
 - (2) Discussion on public parking lot permits ordinance. Not an issue.
 - (3) Mr. Bills asked to reconsider getting rid of 3rd utility vehicle, requested keeping the vehicle. Noted it is a safety issue.
- d. Fire Department – Attachments in folders
- e. Emergency Management – Mr. Lombardozzi
 - i. Discussed Title 35 hearing NIMS training
- f. Public Works Supervisor – Mr. Gross, absent
- g. Zoning/Permits/License – Mr. Briggs, absent
 - i. Motion to approve 2018 WinCan bill made by Mr. Lombardozzi. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
 - (1) Mr. Johnson suggested Mr. Gross be trained (for backup) and anyone else on Council.
- h. Streets/Sewer Tech – Mr. Petrini, absent

11. Professional Services:

- a. Engineering – Mr. Corey, P.E., absent
- b. Legal – Mr. Betza, Esq. – nothing else to report.

12. Borough Boards, Committees and Commissions:

- a. Planning Commission, absent
 - i. Motion to approve Mr. Johnson to be on the Planning Commission made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
- b. Wesleyville Community Day – Mrs. Lijewski
 - i. Next meeting 2-27-18, 6pm
- c. Neighborhood Watch – Mrs. Lijewski
 - i. Board Meeting 2-15-18
 - (1) Motion to approve \$35 for National Night Out made by Mr. Johnson. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
- d. Safety Committee – Mr. Lombardozzi
 - i. Garbage truck that has an exhaust leak in the shop now.
 - ii. Drains in garage have been repaired.
 - iii. Fire Department door safety eyes have been repaired.

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- e. Personnel Committee – Mr. Lombardozzi requested job descriptions (given to Ms. Bigwood) be completed & distributed to Council for next meeting.

13. Borough Council Department Chairs:

- a. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson
 - i. Went to MPO meeting
 - ii. Cold patch delivery on Friday
- b. Parks & Recreation Chair – Mrs. Julius
 - i. American Legion requested to have an Easter Egg Hunt at Memorial Park; Mr. Lombardozzi said they need to fill out paperwork.
 - ii. Mrs. Julius has written a grant for recycling bins for Hinkler & Memorial Park.
- c. Finance Chair – Mrs. Lijewski – nothing else to report
- d. Public Safety Chair: – Mr. Lombardozzi – nothing else to report
- e. Public Improvement Chair – Mr. Pietsch
 - i. Got quotes for Judge Ferrick’s office improvements, will discuss at next meeting.
 - ii. Applied for cigarette butt clean up grant.
- f. Refuse & Recycling Chair – Mr. Bello
 - i. Reported on Waste Management recycling pick up changes and how it may affect our pricing, suggested ProWaste as another option. Mr. Betza has a meeting tomorrow that will involve Waste Management and another private company with similar situation. He expects that decisions will be made & report back.

14. Borough Officers:

- a. Mayor – Mr. Bills – nothing else to report.
- b. Council President – Dr. Merritt
 - i. COG is planning an educational session on a County Land Bank she will attend and extended invitation to other Council members.
- c. Council Vice-President – Mr. Johnson
 - i. Erie County Boroughs Association membership dinner 3-21-18 at St. Francis Ushers Club. We need to get back involved with them.
 - ii. Pennsylvania State Borough’s Association (PSAB) conference June 10-13, 2018. Mr. Johnson will attend and encourages anyone else on Council to attend.
 - iii. County Executive will be attending the next meeting to explain new Blue Zone program, put it on the agenda.

15. Good of the Order:

- a. Work Session Meeting: Wednesday, Febuary 28, 2018 @ 6pm, Borough Hall.
- b. Regular Meeting: Wednesday, March 14, 2018 @ 6pm, Borough Hall

16. Meeting Adjournment: 7:43pm

Meeting Minutes Approved: Melissa Bigwood Date: 3/1/18
Secretary