

REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL

BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510

January 13, 2016 at 7:00pm

APPROVED MEETING MINUTES

1. **Call To Order:** G. Lombardozzi, President 7:00pm
2. **Invocation:** G. Lombardozzi, President
3. **Pledge of Allegiance:** G. Lombardozzi, President
4. **Roll Call:** T. McCollum, Secretary/Treasurer
Present: Mr. Lombardozzi, President; Mr. Bills, Vice President; Councilors: Mrs. Lombardozzi; Dr. Merritt; Mr. Johnson; Mr. Crotty (arrived 7:05pm); Mr. Rickrode, Mayor; Tina McCollum Secretary/Treasurer; Mr. Gross, PW Supervisor; Mr. Briggs, Code Enforcement/Zoning; Mr. Betza, Solicitor (arrived 8:00pm)
Absent: Mr. St. Denny
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
6. **Executive Session:** to discuss legal and/or personnel matters
7. **Approve Agenda:** Motion made by Mr. Bills, seconded by Mrs. Lombardozzi to approve the agenda, no discussion, unanimous voice vote, motion approved.
8. **Special Business:**
 - a. Dr. Merritt – WCD Committee – request for funds from the Borough. Motion by Dr. Merritt, seconded by Mr. Johnson to approve request from Wesleyville Community Days 2016 for \$3,000.00 donation as well as in-kind services. No discussion, unanimous voice vote, motion approved.
 - i. Motion by Dr. Merritt, seconded by Mr. Johnson to approve agreement with Kathi Danielson, Performance & Event Management, LLC for Wesleyville Community Days on Saturday, June 18, 2016. No discussion, unanimous voice vote, motion approved.
 - b. Mr. Johnson
 - i. Selling of Borough Property – stove in kitchen – Kitchen stove was voted on 4/8/15
 - ii. EMA Office – discussed at Executive session. Motion by Mrs. Lombardozzi,, seconded by Mr. Bills to approve to have the corner cubicle area dedicated for Emergency Management Assistant. No discussion, unanimous voice vote, motion approved.
 - iii. Working with Lawrence Park and Harborcreek – Invitation letter sent to the Township Secretary.
 - iv. Having employees taking calls day shift with Fire Department – Motion by Mr. Johnson, seconded by Mrs. Lombardozzi to approve any PWGS that is a trained EMT to be able to attend to calls from the Fire Department for the call only and remain punched in for that time. Any paperwork has to be done on the person’s own time. It will not be approved for payroll. No discussion, unanimous voice vote, motion approved.
 - v. Improving downtown area – Tax Relief
 - vi. Looking into different inspection - BIU
 - vii. Checking into Different Garbage pickup – Motion by Mr. Johnson, seconded by Mrs. Lombardozzi to approve to have a RFP for Garbage pickup. Contact Waste Management & Pro Waste Services for quote.
 - viii. Office hours – Mr. Johnson questioned why the office is only open until 4:00pm and showed that other Township/Municipalities/Boroughs are open later. It was

explained that if anyone comes to the Borough Office and finds it closed and calls back arrangements are made to accommodate that individual and the office will stay open late to meet with that individual. No motion made.

- ix. Neighborhood watch program – Mr. Johnson is looking into it.
- x. Setting long range plan for roads – Mr. Johnson questioned what long range plan was involved for the roads. It was explained that because of the condition of the roads in the Borough, any long range goals are not able to be made and that the roads are being fixed in conjunction with the sewer projects. No motion made.
- xi. Revisiting parking lot issue – Mr. Johnson wanted to address the parking lot with the Wesleyville Baptist Church. Mr. Johnson wants to have the Borough fix the parking lot. Explained that at the time when the Church approached the Borough the financially standing was unsure. Would re-address in the spring to see how it can be mutually beneficial to both parties. No motion made.
- xii. Opening Budget – Mr. Johnson would like to open the budget to move the money to different line items so that they would not appear on the budget monthly reporting as a negative. Mr. Betza explained that it is not necessary to open the budget since there is not an increase or a decrease in the budget and therefore would not increase or decrease taxes. No motion made.

9. **Borough Administration/Management:**

- a. Secretary/Treasurer – T. McCollum
 - i. Reviewed with the Personnel Committee the employee handbook and areas that need to be changed.
- b. Public Works Supervisor – R. Gross
 - i. Mr. Gross discussed that the part time PWGS worker from Infinity Resources is still working and that the PWGS staff is still in need of someone for 24 hours per week. Motion made by Mr. Johnson, seconded by Mr. Bills to approve the continued work thru Infinity Resources for part time worker for no more than 24 hours per week. No discussion, unanimous voice vote, motion approved.
 - ii. Mr. Gross to look into the water and sewer lines in the Police Department office for the installation of a private toilet for the Police Officers.
- c. Code Enforcement/Zoning Officer – S. Briggs/M. Kyle: Activity Report
- d. Police Department – Activity Report
- e. Streets/Sewer Tech – F. Petrini absent
- f. Fire Department – New ambulance has arrived
- g. Emergency Management – G. Lombardozzi reported that on an off Wednesday meeting night, will hold a special meeting to discuss everyone's roles in the E.O.C.
- h. Safety Committee - Discussion that someone from PWGS needs to be on the Safety Committee – currently not getting a discount for worker's comp. Mr. Lombardozzi requested that Mr. Gross, PWGS Supervisor to be on the Safety Committee.

10. **Professional Services:**

- a. Engineering - M. Corey, P.E.
- b. Legal - E. Betza, Esq. – Police Contract – Drafted the Police contract and presented that to Council. Motion by Dr. Merritt, seconded by Mrs. Lombardozzi to approve the Wesleyville Full Time Police Officers Police Contract, no discussion, roll call vote:

Aye's: Dr. Merritt, Mrs. Lombardozi, Mr. Bills, Mr. Crotty, Mr. Lombardozi.
Nay's: Mr. Johnson – due to the fact that he had asked how much the contract was going to cost the Borough over the 5 years and no one had that answer. Motion approved. President of Council and Secretary/Treasurer signed contract and was forwarded to Police Officer representative for review.

11. **Borough Boards, Committees and Commissions:**

- a. Planning Commission –
 - i. Motion by Mr. Johnson, seconded by Mr. Bills to approve Amy Murdock to the Planning Commission. No discussion, unanimous voice vote, motion approved.
 - ii. Motion by Mr. Johnson, seconded by Mr. Crotty to approve Paul Pitonyak, Jr. to the Planning Commission. No discussion, unanimous voice vote, motion approved.

12. **Borough Council Department Chairs:** Council Chairs assigned:

- a. Refuse & Recycling Chair – Mr. Johnson
- b. Parks & Recreation Chair – Mr. Crotty
- c. Public Improvement Chair – Mrs. Lombardozi
- d. Finance Chair – Dr. Merritt
- e. Streets, Sanitary/Storm Sewer Chair – Mr. St. Denny

13. **Borough Officers:**

- a. Mayor – E. Rickrode
- b. Council Vice-President – P. Bills
- c. Council President – G. Lombardozi

14. Motion by Dr. Merritt, seconded by Mr. Crotty to approve asking the Legion if they would like to have a Beer Tent at Wesleyville Community Days, was confirmed with Mr. Betza that this does not have any legal ramifications to the Borough as long as all licenses and regulations are followed. No further discussion, unanimous voice vote, motion approved

15. **Good of the Order:**

- a. Borough Office & PWGS closed on Monday January 18th for MLK Day
- b. Work Session Meeting: Wed., January 27th @ 7:00pm, Borough Hall.
- c. Next Regular Meeting: Wed., February 10th @ 7:00pm, Borough Hall.

16. **Meeting Adjournment:** 8:55pm

Meeting Minutes Approved: _____

Jana McCallum

Date: _____

2/24/14