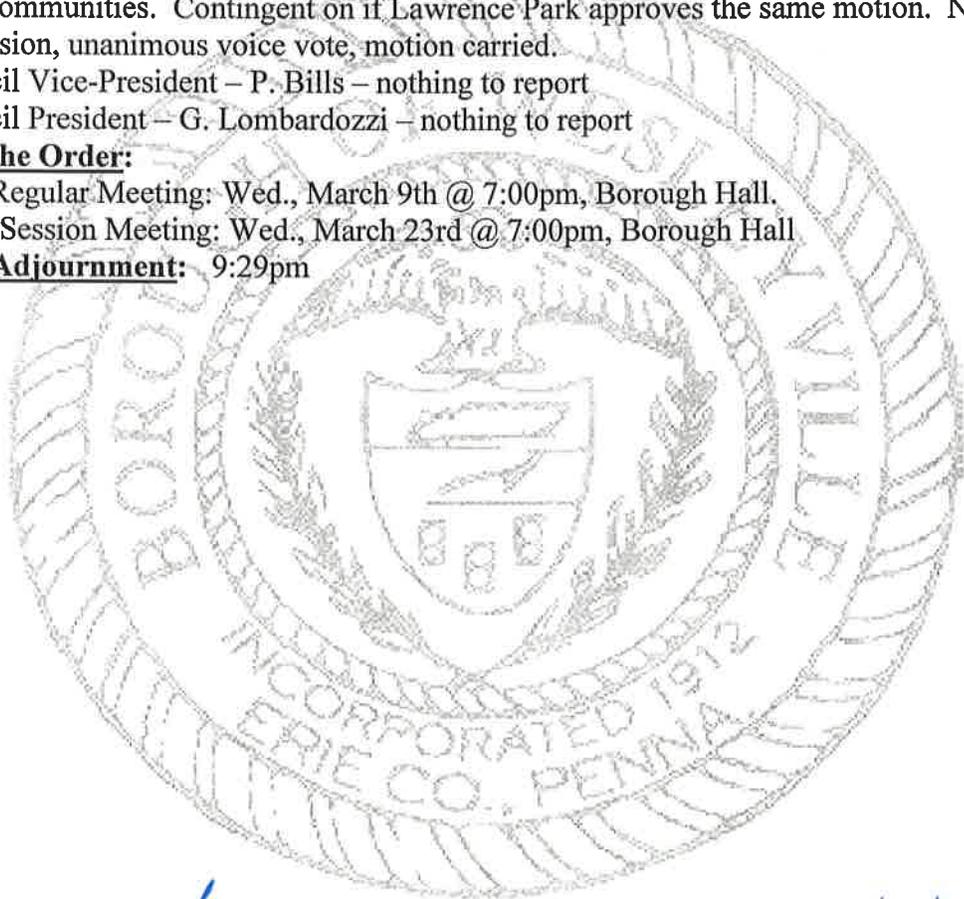


WORK SESSION OF WESLEYVILLE BOROUGH COUNCIL
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510
February 24 , 2016 at 7:00pm
APPROVED MEETING MINUTES

1. **Call To Order:** G. Lombardozzi, President
2. **Invocation:** G. Lombardozzi, President
3. **Pledge of Allegiance:** G. Lombardozzi, President
4. **Roll Call:**
Present: Mr. Lombardozzi, President; Mr. Bills, Vice President; Councilors: Dr. Merritt; Mr. Johnson; Mr. St. Denny; Mr. Rickrode, Mayor; Tina McCollum Secretary/Treasurer; Mr. Gross, PW Supervisor; Mr. Briggs, Code Enforcement/Zoning; Chief Schulz
Absent: Mr. Crotty, Mrs. Lombardozzi
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen): No citizens to address Council.
6. **Approve Agenda:** Mr. Johnson made the motion, Dr. Merritt seconded to approve agenda, no discussion, unanimous voice vote, motion carried.
7. **Approve Meeting Minutes:** Motion from Mr. Bills, Dr. Merritt seconded to approve meeting minutes from 11/11/15; 11/30/15; 12/9/15; 1/4/16; 1/13/16, No discussion, unanimous voice vote, motion carried. Presented 1/27/16
8. **Special Business:**
 - a. Mr. Lombardozzi informed Council that the property next to the District Justice office will need to be appraised, as well as the Wesleyville Hose Company need to have their training center appraised and then an ad to be placed to advertise for sealed bids. The Fire Department is to share in the cost of the ad. Mr. Lombardozzi reported the Bidding/Spending Thresholds for 2016 as follows: No requirement \$0 - \$10,500; Written or Phone Quotes (min of 3) \$10,500 - \$19,400; Formal Bids \$19,400 – up.
 - b. Mr. Johnson – HBK – Feels that HBK is a great accounting firm and will have further to discuss in executive session.
 - c. Mr. Johnson questioned the status of the new sign. Mr. Lombardozzi to check height requirement for sign with Penndot.
 - d. Mr. Johnson requested a copy of all members of the Zoning Hearing Board and the Planning Commission and their contact information.
 - e. Motion made by Mr. Bills, seconded by Mr. Johnson for Dr. Merritt and Ms. McCollum to attend the PSAB seminar on 2/12 & 3/5, Discussion as to why unable to have this approved beforehand at 2/10/16, as it was cancelled. Unanimous voice vote, motion carried.
 - f. Motion made by Mr. Bills, seconded by Dr. Merritt to approve the payment made to QuickBooks payroll annual renewal. Discussion as to why unable to request motion prior to payment due to there was no meeting prior to running payroll and all emails that were being send were being sent to the Borough Manager email as account was initially set up. Unanimous voice vote, motion carried.
9. **Borough Administration/Management:**
 - a. **Public Works** – R. Gross
 - i. Motion made by Mr. Johnson, seconded by Dr. Merritt to fix the berm issue with K. Ferritto in regards to the email sent. Discussion: To review as a case by case occurrence. Unanimous voice vote, motion carried.

- ii. Motion made by Mr. Johnson, seconded by Mr. Bills to remodel Police Department Bathroom by Jackson Plumbing for \$3,195.00. Discussion regarding no issue with Building Inspection. Unanimous voice vote, motion carried.
 - iii. Telephone pole out of Butler Field move to Recycling Center. No motion needed
 - iv. Fee for TV disposal – Motion made by Mr. Johnson – tabled until next meeting when Mr. Betza was at the meeting
 - v. Cold Patch purchase made – For Informational purposes only.
10. **Executive Session:** to discuss legal and/or personnel matters (Chief Schulz/Police) 7:52pm
11. **Reconvene:** 8:23pm
- a. Motion made by Mr. Johnson, seconded by Mr. St. Denny to approve Part Time Police Officer K. Morris to Full Time Police Officer, no discussion, unanimous voice vote, motion carried.
 - b. Motion made by Mr. Johnson, seconded by Mr. Bills to appoint Tina McCollum as Secretary/Treasurer of Wesleyville Borough. No Discussion, unanimous voice vote, motion carried.
12. **Borough Administration/Management: (continued)**
- Secretary/Treasurer – T. McCollum
- i. Treasurer report presented.
 - ii. Motion made by Mr. Johnson, seconded by Dr. Merritt to appoint Kim Smith to represent Wesleyville Borough at the Erie County Tax Collection Committee No discussion. Unanimous voice vote, motion carried.
 - iii. Erie Water Works billing for Recreation Field House and Hinkler Park – information purposes for next year’s maintenance..
 - iv. Need articles for Newsletter emailed to Ms. McCollum or Mrs. Weiczorek by Monday, February 29th so that newsletter can be done prior to the start date of the new bi-weekly recycling schedule starting on 4/7/16, as per motion made on 1/27/16.
- b. Code Enforcement/Zoning Officer – S. Briggs/M. Kyle: Nothing to report
 - c. Police Department – n/a
 - d. Streets/Sewer Tech – n/a
 - e. Fire Department – Mr. Lombardozzi will be contacting the President of the Wesleyville Hose Company and invite a representative to attend Council meetings.
 - f. Emergency Management – G. Lombardozzi – Nothing to report
 - g. Safety Committee – n/a
13. **Professional Services:**
- a. Engineering - M. Corey, P.E. N/A
 - b. Legal - E. Betza, Esq. N/A
14. **Borough Council Department Chairs:**
- a. Refuse & Recycling Chair – Mr. Johnson – Nothing to report
 - b. Parks & Recreation Chair – Mr. Crotty - Absent
 - c. Public Improvement Chair – Mrs. Lombardozzi - Absent
 - d. Finance Chair – Dr. Merritt – Reviewed information regarding the Newly Elected Municipal Officials Seminar attended on Friday 2/22, Saturday class was cancelled due to weather, rescheduled for Saturday, March 5th.

- e. Streets, Sanitary/Storm Sewer Chair – Mr. St. Denny – Reported that he is presently looking into the specs for Pearl and Water Street and will be contacting Mr. Betza to look into bonding of Wesley Avenue.
15. **Approve Bills:** Motion made by Dr. Merritt, seconded by Mr. Johnson to approve check registers for January 2016 and February 2016 from 2/1 to 2/24, no discussion, unanimous voice vote, motion carried.
16. **Borough Officers:**
- a. Mayor – E. Rickrode – Relayed that Julie Slomski from the Governor’s office got back in touch with him regarding the cost of doing the Lawrence Park/Wesleyville Borough study, which is zero. Motion made by Mr. Johnson, seconded by Mr. Bills to approve to go forward with the study with Lawrence Park to regionalize the Police Departments of both communities. Contingent on if Lawrence Park approves the same motion. No discussion, unanimous voice vote, motion carried.
 - b. Council Vice-President – P. Bills – nothing to report
 - c. Council President – G. Lombardozi – nothing to report
17. **Good of the Order:**
- a. Next Regular Meeting: Wed., March 9th @ 7:00pm, Borough Hall.
 - b. Work Session Meeting: Wed., March 23rd @ 7:00pm, Borough Hall
18. **Meeting Adjournment:** 9:29pm



Meeting Minutes Approved: Tina McCollum Date: 4/13/14