

**REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL**

**BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510**

**July 13, 2016 at 7:00pm**

**APPROVED MEETING MINUTES**

1. **Call To Order:** G. Lombardozzi, President 7:00pm
2. **Invocation:** G. Lombardozzi, President
3. **Pledge of Allegiance:** G. Lombardozzi, President
4. **Roll Call:** T. McCollum, Secretary/Treasurer
5. **Present:** Mr. Lombardozzi, Council President; Mr. Bills, Council Vice President; Councilors: Mr. Crotty, Mrs. Lombardozzi, Dr. Merritt, Mr. Rickrode, Mayor; Ms. Hoover, Solicitor; Ms. McCollum, Secretary/Treasurer; Mr. Gross, Public Works Supervisor; Mr. Briggs, Code Enforcement; Mr. Petrini, Sewer/Street Tech.
6. **Absent:** Mr. Johnson, Mr. St. Denny
7. **Citizens to Address Council:**(5-minute time limit per signed-in citizen)
  - a. James Millet: 2118 Market Street – brought for a complaint about dogs at 3121 Skellie. Explained to Mr. Millet that citations have been filed and that he will have to call the Police Department and document information.
  - b. Greg Burrows: 3408 Edison – Requested to know when the garbage bids would be going out. Explained that it is on the agenda for this evening.
  - c. Tammy Flanagan – 3118 Skellie – additional complaint about dogs at 3121 Skellie.
8. **Approve Agenda:** Motion made by Mrs. Lombardozzi, seconded by Dr. Merritt to approve agenda, no discussion, unanimous voice vote, motion carries.
9. **Approve Meeting Meetings:** Motion by Mr. Bills, seconded by Mrs. Lombardozzi to approve meeting minutes from 6/8/16, no discussion, unanimous voice vote, motion carries.
10. **Special Business:**
  - a. Mr. Rickrode – Patrolman Morris resignation effective 7/16/16. Chief is requesting new hire list by Monday July 18<sup>th</sup> due to Officer shortage.
  - b. Mr. St. Denny – Sewer/Garbage Delinquent accounts – tabled due to Mr. St. Denny's absence
  - c. Mr. St. Denny – Borough Manager – tabled due to Mr. St. Denny's absence
    - i. Mr. Johnson – Garbage bids – Bids presented by Ms. Hoover – Motion by Mr. Crotty, seconded by Mrs. Lombardozzi to advertise the Garbage Bid prepared by Mr. Betza, no discussion, unanimous voice vote, motion carries.
  - d. Mr. Johnson – Tax relief Buffalo Road – tabled due to Mr. Johnson's absence
  - e. Mr. Crotty – Status update of Hinkler Park grant.

Met with Mr. Corey, Design Manager, Ms. McCollum, Mrs. Wiley-Moyers DCNR at Harborcreek Township for conference call with Beth Helterbran with DCNR. Went through the entire project preliminary information. Mr. Corey will be completing his information and forwarding to Beth Helterbran. Looking for Spring 2017 construction start time frame. Looking to make a small change in the scope of the grant in that the work on the pavilion and focus on the playground equipment, ADA parking and walkways.
11. **Borough Administration/Management:**
  - a. **Secretary/Treasurer** – T. McCollum
    - i. Approval of bills June 17 to 30 and July 1 to 6. Motion by Mr. Bills, seconded by Mrs. Lombardozzi to approve the bills presented. No discussion, unanimous voice vote, motion carries.
    - ii. WCD account balance/check issue – Upon completion of WCD, it is noted that the account will be short \$85.00. Motion by Mr. Crotty, seconded by Dr. Merritt to allocate the \$85.00 to the WCD bank account, no discussion, unanimous voice vote, motion carries.
    - iii. Budget vs Actual Reports Month and YTD. – Presented to Council for review
    - iv. Green Light Go grant – Mr. Corey's opinion – Motion by Mrs. Lombardozzi, seconded by Mr. Crotty to not accept the Green Light Go Program grant. Discussion followed, unanimous voice vote, motion carries.

**REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL**

**BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510**

**July 13, 2016 at 7:00pm**

**APPROVED MEETING MINUTES**

- v. Annual audit approval – Motion by Dr. Merritt, second by Mrs. Lombardozzi to approve the annual audit. Discussion followed, unanimous voice vote, motion carries. Exit Audit will be completed by representative of MRS to Council on Work Session meeting 7/27/16. If any Council member has any questions, they are to email them to Ms. McCollum.
- vi. Motion by Dr. Merritt, seconded by Mr. Bills to approve to change current phone, fax and internet service to Time Warner Cable. No discussion, unanimous voice vote, motion carries.
- vii. Ordinance for voluntary water shut off. Discussed the procedure, will bring in front of Council when issues get worked out with Erie Water Works policy for the voluntary water shut off and the continued sewer/garbage billing.
- b. Public Works Supervisor – R. Gross
  - i. DOT fine – Explained the violation and had MR. Lombardozzi and Ms. Hoover sign the form. Check for \$250 will
  - ii. Recycling Center – pass through traffic – The security cameras are capturing many pictures of individuals walking through the Recycling Center to get to the creek. WPD will lock the man gate by approximately 9pm and then PWGS will open at 6am, Monday thru Friday. On Saturday & Sundays or when PWGS is off it will be opened and closed by WPD.
  - iii. TV/monitor collection – Discussed raising fee. Will bring up at budget meeting.
- c. Code Enforcement/Zoning Officer – S. Briggs: Activity Report
  - i. Motion by Mr. Bills, seconded by Dr. Merritt to approve the new Rental license application with fee of \$50/year and inspections done every other year. No discussion, unanimous voice vote, motion carries.
  - ii. Ordinance regarding permanent storage facilities – Motion by Mr. Bills, seconded by Mr. Crotty to have Mr. Betza prepare and advertise the ordinance regarding permanent storage facilities. No discussion; unanimous voice vote, motion carries.
  - iii. Ordinance regarding temporary storage facilities. - Motion by Mr. Bills, seconded by Mr. Crotty to have Mr. Betza prepare and advertise the ordinance regarding temporary storage facilities. No discussion, unanimous voice vote, motion carries.
  - iv. Sewer lateral cover sheet.
- d. Police Department – Activity Report
- e. Streets/Sewer Tech –
- f. Fire Department –
- g. Emergency Management – G. Lombardozzi
- h. Safety Committee -
- 12. **Executive Session:** to discuss legal and/or personnel matters 8:10pm
- 13. **Reconvene:** 8:30pm (Mrs. Lombardozzi left at 8:29pm)
- 14. **Professional Services:**
  - a. Engineering - M. Corey, P.E.
  - b. Legal - E. Betza, Esq.// Melanie Hoover, Esq.
    - i. Motion made by Dr. Merritt, seconded by Mr. Crotty to approved the ordinance prepared by Mr. Betza regarding all contributing municipalities to be in compliance with all regulations for Sewer Use Ordinance, to be advertised. No discussion, unanimous voice vote, motion carries.
    - ii. Presented deed for the baseball field
    - iii. Waste Water Ordinance in compliance with City Of Erie letter
- 15. **Old Business:** Motion by Dr. Merritt, seconded by Mr. Crotty to have the 2 properties up for sale appraised. Agreement with WHC to share in the cost of the appraisal. No discussion, unanimous voice vote, motion carries.
- 16. **New Business:**

**REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL**  
**BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510**  
**July 13, 2016 at 7:00pm**  
**APPROVED MEETING MINUTES**

17. **Borough Boards, Committees and Commissions:**

- a. Wesleyville Community Days Committee: Follow up report
- b. Planning Commission
- c. Zoning Hearing Board

18. **Borough Council Department Chairs:**

- a. Refuse & Recycling Chair – Mr. Johnson
- b. Parks & Recreation Chair – Mr. Crotty
- c. Public Improvement Chair – Mrs. Lombardozzi
  - i. Finance Chair – Motion made by Dr. Merritt seconded by Mr. Crotty to appoint Maloney, Reed, Scarpitti & Company, LLP accounting firm as Annual Audit firm for 2017. No discussion, unanimous voice vote, motion carries.
- d. Streets, Sanitary/Storm Sewer Chair – Mr. St. Denny

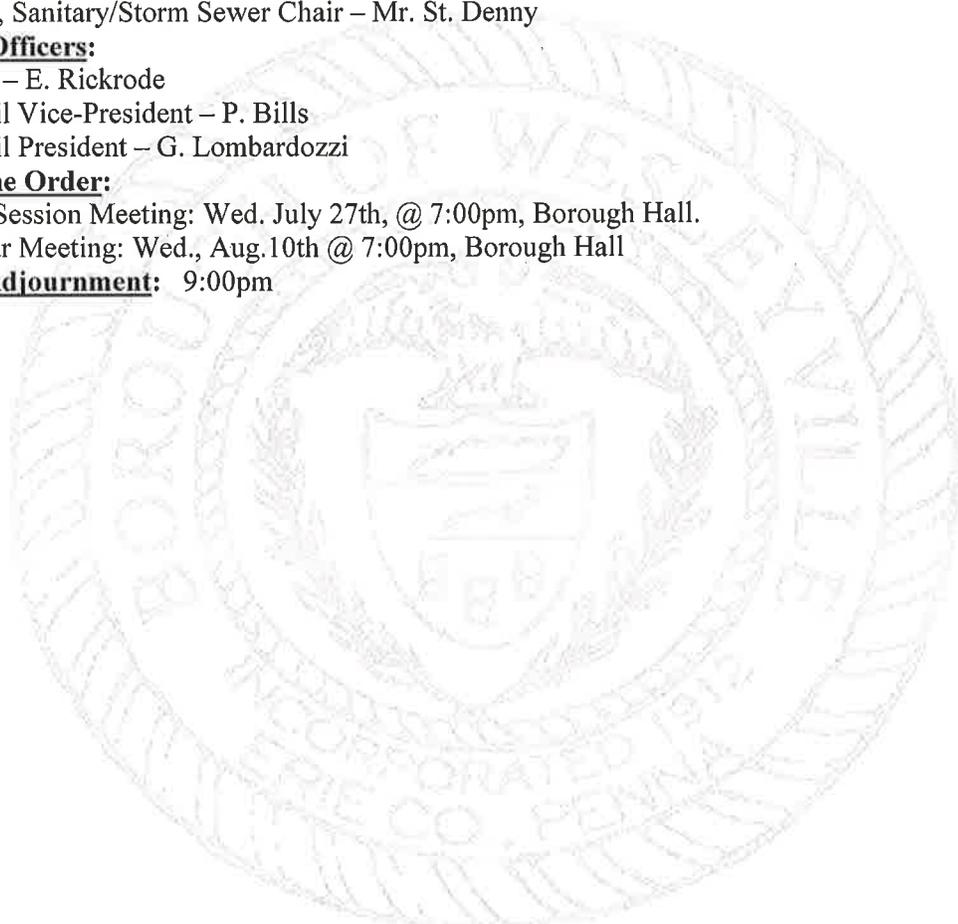
19. **Borough Officers:**

- a. Mayor – E. Rickrode
- b. Council Vice-President – P. Bills
- c. Council President – G. Lombardozzi

20. **Good of the Order:**

- a. Work Session Meeting: Wed. July 27th, @ 7:00pm, Borough Hall.
- b. Regular Meeting: Wed., Aug. 10th @ 7:00pm, Borough Hall

21. **Meeting Adjournment:** 9:00pm



Meeting Minutes Approved: Lina McCallum

Date: 7/27/16