

WORK SESSION MEETING OF WESLEYVILLE BOROUGH COUNCIL
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510
September 28, 2016 at 7:00pm
APPROVED MEETING MINUTES

1. **Call to Order:** G. Lombardozzi, President 7:00pm
2. **Invocation:** G. Lombardozzi, President
3. **Pledge of Allegiance:** G. Lombardozzi, President
4. **Roll Call:** T. McCollum, Secretary/Treasurer
Present: Mr. Lombardozzi-President; Mr. Bills - Vice President, Councilors: Mr. Crotty (arrived at 7:04), Mr. Johnson, Dr. Merritt, Mr. Rickrode, Mayor; Mr. Gross PWGS Supervisor, Ms. McCollum, Secretary/Treasurer, Mr. Briggs-Code Enforcement,
Absent: Mrs. Lombardozzi, Mr. St. Denny
5. **Oath of Office:** Mayor Rickrode swore in Office Hawryliw as Police Officer.
6. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
 - a. Guy Lombardozzi – 2111 Willow – Provided a business plan. Motion made by Mr. Johnson, seconded by Mr. Bills to lease the area at the Butler Building for the museum to lease for \$1.00/year, From September 30 to October 1, renewed automatically each year. No further discussion, unanimous voice vote, motion carries.
7. **Approve Agenda:** Motion made by Mr. Bills, seconded by Dr. Merritt to approve the agenda, no further discussion, unanimous vote, motion carries.
8. **Approve Meeting Meetings:** Motion made by Mr. Bills, seconded by Mr. Crotty to approve meeting minutes from 8/10 & 8/24, no further discussion, unanimous voice vote, motion carries.
9. **Borough Administration/Management:**
 - a. **Secretary/Treasurer** – T. McCollum
 - i. Need to appoint the position of Secretary/Treasurer as Chief Administrative Officer for pension plan for non-uniform and Police plans. Motion made by Dr. Merritt, seconded by Mr. Bills, no further discussion, unanimous voice vote, motion carries.
 - ii. As per Mr. Corey, Lisa Thomas from USDA will be coming to Oct. 26th meeting. Coming from a Federal agency that provides grants or low interest loans for Water/Sewer projects.
 - iii. Mr. Corey provided a change order for Pearl Street Sewer project. Change order in the amount of \$7,500 which will come out of the Sewer Fund. Motion by Mr. Johnson, seconded by Mr. Bills to approve that payment. No further discussion, unanimous voice vote, motion carries.
 - iv. Discuss the 2016 MMO payment due by December 31, 2016 = \$63,395.31 – Budgeted 50,000. Total amount due for the 2016 MMO is \$129,015 (Police = \$102,540, Non-Uniform = \$26,475), State Aid was \$65,619.69 and amount budgeted was \$50,000. Will need an additional \$13,395.31 to come out of General Fund. Motion made by Mr. Bills, seconded by Mr. Crotty, no further discussion, unanimous voice vote, motion carries.
 - v. Decision needed as to what direction the Inter Fund Activity should be
 - (1) Continue as is (2) Journal Entry to long term debt (3) Forgive everything prior to 2015. Motion for General to pay back the remainder owed to Sewer, Sewer and Garbage and would be forgiven up to year end 2015, motion made by Dr. Merritt to forgive up to year end of 2015, seconded by Mr. Johnson, Mr. Johnson questioned where were the errors made in the past, explained that the long term debt was never being paid back. Unanimous voice vote, motion carries.
 - vi. Motion made by Mr. Bills, seconded by Dr. Merritt to approve Trick or Treat hours for Halloween on Oct. 31st from 6 to 8 pm. No further discussion, unanimous voice vote, motion carries. Halloween hours will from this year forward always be October 31st from 6 to 8pm until another motion is made.
 - vii. Grace Church contacted the office to request permission to use the property behind District Justice's office to turn around in for hayrides. Motion made by Mr. Johnson, seconded by

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- Mr. Bills, discussion about if animal is pulling the wagon for the hayrides that the Church is responsible for waste removal. Unanimous voice vote, motion carries.
- viii. Fall 2016 newsletter. Motion made by Mr. Bills, seconded by Dr. Merritt, to approve without Mr. Johnson's editorial article. Discussion continued. Roll call vote, Aye: Mr. Bills, Dr. Merritt; Nay: Mr. Crotty, Mr. Johnson, Mr. Lombardozzi. Motion denied.
- ix. Fall 2016 newsletter, Motion made by Mr. Johnson, seconded by Mr. Crotty to approve the newsletter as is but to add to contact Borough President. Discussion continued. Roll call vote: Aye: Mr. Johnson, Mr. Crotty, Mr. Lombardozzi; Nay: Mr. Bills, Dr. Merritt. Motion carries.
- x. Presented Unreconciled Profit & Loss reports
- b. Public Works Supervisor – R. Gross
- i. Reported that all street paving has been completed and the Church/Borough parking lot has been completed.
- ii. Reported that gutters on the Borough garage needs to be replaced. Received estimate from Just Gutters in the amount of \$1,739. Will review budget to see what line item this expense can be taken from.
- c. Code Enforcement/Zoning Officer – S. Briggs – nothing to report
- d. Police Department – Mayor Rickrode had nothing to report. Mr. Johnson questioned why the new police officer was not appointed. Motion made by Mr. Bills to appoint Officer Hawryliw as new hire Police Officer, seconded by Dr. Merritt. Further discussion, Mr. Johnson stated that he is voting against the hiring of another police officer because he does not feel that the Borough can afford 7 full time Police Officers and until the budget for 2017 is complete Mr. Johnson is against the hiring. Roll call vote: Aye: Mr. Bills, Dr. Merritt, Mr. Crotty, Mr. Lombardozzi; Nay: Mr. Johnson. Aye have it, motion carries.
- e. Streets/Sewer Tech –
- f. Fire Department –
- g. Emergency Management – G. Lombardozzi – November 5th and 6th is the next workshop. Asking for Council to approve the expense for Mr. Lombardozzi to attend. \$20 Registration fee and hotel for 1 night, Motion made by Mr. Johnson, seconded by Dr. Merritt, no further discussion, unanimous voice vote, motion carries.
- h. Safety Committee -
10. **Borough Boards, Committees and Commissions:**
- a. Wesleyville Community Days Committee: Nothing to report
- b. Planning Commission: Nothing to report
- c. Zoning Hearing Board: Nothing to report
11. **Borough Council Department Chairs:**
- a. Refuse & Recycling Chair – Mr. Johnson – Reported that he just received a grant application that is due on 9/30 and his concern was what else is being missed. Ms. McCollum advised all Council members that with their meeting packets is all of their mail that has been accumulating in the back room mailboxes, which does include the grant Mr. Johnson is speaking about.
- b. Parks & Recreation Chair – Mr. Crotty – Mr. Johnson asked Mr. Crotty if the parks grant was a matching grant. Explained that the Borough contributed \$20,000 and received \$40,000. Mr. Johnson inquired if that \$20,000 has to be budgeted in 2017. Explained that the \$20,000 will be taken from the General Fund and will be deposited into a grants bank account.
- c. Public Improvement Chair – Mrs. Lombardozzi
- d. Finance Chair – Dr. Merritt – nothing to report
- e. Streets, Sanitary/Storm Sewer Chair – Mr. St. Denny

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12. **Borough Officers:**

- a. Mayor – E. Rickrode –
 - i. Is aware that the salt barn has been painted. Attended Iroquois School District meeting, and asked the question regarding the resource officer which is paid for by school taxes from Wesleyville and Lawrence Park. Considered a part time position and he allegedly leaves the school to answer calls with Lawrence Park Police Department.
 - ii. Also another question was asked that because GE will be tearing down building, when would taxpayers see the effect for school taxes. Probably go for re-assessment in 2017 and it will become in effect in 2018. Mr. Johnson requested that the Solicitor becomes involved. Mr. Rickrode said that he would contact the Business Manager.
 - iii. There will be an Open House in November to address the drug issue in the Iroquois School District.
- b. Council Vice-President – P. Bills – Questioned if the Public Hearing is scheduled.
- c. Council President – G. Lombardozzi – Questioned if anyone on Council would be interested in attending a QuickBooks seminar.

13. **Good of the Order:**

- a. Budget Meeting: Wed., Oct. 5th @ 7:00pm, Borough Hall
- b. Regular Meeting: Wed., Oct. 12th @ 7:00pm, Borough Hall
- c. Budget Meeting: Wed, Oct. 19th @ 7:00pm, Borough Hall
- d. Work Session Meeting: Wed., Oct. 26th @ 7:00pm, Borough Hall.

14. **Meeting Adjournment:** 8:40pm

Meeting Minutes Approved: _____

Lina McCallum

Date: *10/12/16*