

**REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL**  
**BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**February 13, 2019 at 6:00pm**

**\*\*\*DRAFT\*\*\* AGENDA**

1. **Call To Order:** Dr. Merritt, President
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President
4. **Roll Call:** Ms. Bigwood, Secretary
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
6. **Executive Session:** To discuss legal and/or personnel matters
7. **Approve Agenda:**
  - a. Motion to approve 2-13-19 agenda as presented, emailed 2-8-19.
8. **Approve Meeting Minutes:**
  - a. Motion to approve 1-23-19 Council Meeting minutes as presented, emailed 2-8-19.
9. **Special Administrative Business:**
  - a. Wesleyville Police Department-Officer Hawryliw, Code Enforcement report
10. **Special Business:**
  - a. Michael Kneidinger and Dan Petruso from Northwest Insurance, Mrs. Roseberry
  - b. Erie County Future Land Use Map letter.
  - c. The **FUTURE** of Recycling for Wesleyville Borough!, Mr. Wittenberg
  - d. Status of items from prior meetings:
    - (1) Erie County Association of Boroughs voting member Presidential appointment, tabled.
    - (2) Mr. Lombardozzi questioned 8-22-18 motion to approve Mr. Betza to review entertainment for ordinance to rezone 2900 North Street from R3 to B1.
11. **Borough Administration/Management:**
  - a. **Treasurer** – Mrs. Roseberry
    - i. Present January check detail for review to be approved at 2-27-19 Council Meeting. Emailed 2-8-19.
    - ii. Coun Pres Merritt asked Tina to provide an 'update' on the "Early Intervention Program" (EIP)
  - b. **Secretary** – Ms. Bigwood
    - i. Status of items tabled from prior meetings:
      - (1) Website page updates.
      - (2) State Ethics Commission/Statement of Financial Interests passed out. Please hand back in by March 1, 2019.
      - (3) Lanyard order update.
      - (4) Badge photos.
      - (5) Facebook update, in process.
  - c. **Police Department** – Activity Report
  - d. **Fire Department** – Activity Report
  - e. **Emergency Management** – Mr. Lombardozzi
    - i. Outsourcing strategy for extreme weather update.
  - f. **Public Works Supervisor** – Mr. Gross
  - g. **Zoning/Permits/License** – Mr. Jozefczyk
    - i. Activity Report.
    - ii. Appeals Board update. Dr. Merritt requested Mr. Jozefczyk to contact members on involvement.
    - iii. Park Drive and Rena Avenue documents update.
12. **Professional Services:**
  - a. **Legal** – Mr. Betza, Esq., Borough Solicitor
13. **Borough Boards, Committees and Commissions:**
  - a. Planning Commission – Mr. Wittenberg
  - b. Wesleyville Community Day – Mrs. Lijewski
  - c. Neighborhood Watch – Mrs. Lijewski
  - d. Safety Committee –

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- e. Erie Area MPO – Mr. Wittenberg
  - i. 1st Atch: WAW's MPO Jan 16th 2019 Meeting Summary
  - ii. 2nd Atch: MPO Tech Advisory Comm-FY2019 Primary/Alternate Voting members (1pg)
  - iii. 3rd Atch: MPO Coordinating Committee-FY2019 Primary/Alternate Voting members (1pg)
  - iv. 4th Atch: Erie Area MPO's "By-Laws" (8pgs)
- 14. **Borough Council Department Chairs:**
  - a. **Streets, Sanitary/Storm Sewer Chair** – Mr. Wittenberg
    - i. 'Sewers' – Mr. Petrini
    - ii. Status of items from prior meetings:
      - (1) Presidential appointment of WesBoro Rep to the ESA (Erie Sewer Authority)
      - (2) Camera truck update, tabled from last several meetings.
      - (3) Municipal parking lot – Ordinance
  - b. **Parks & Recreation Chair** – Mrs. Julius
    - i. Cost data needs to be done on Hinkler Park rental to look at 2020 Fee Schedule adjustment.
    - ii. Status of items from prior meetings:
      - (1) Wiring for Christmas lights, tabled.
  - c. **Finance Chair** – Mrs. Lijewski
  - d. **Public Safety Chair** – Mr. Lombardozzi
    - i. Status of items from prior meetings:
      - (1) Generator update.
      - (2) East Erie County Communications Center letter regarding alarm monitoring-update.
        - (a) Smoke detectors-update.
        - (b) Entry alarms at recycling center-update.
        - (c) Mrs. Julius requested panic button with switch to turn on/off in hall & office-update.
        - (d) Contact Jessica Horan-Kunco to see if grant money was available-update.
      - (3) Asbestos safety resource email – tabled.
  - e. **Public Improvement Chair** – Mr. Pietsch
    - i. Junior Council Member Oath of Office.
  - f. **Refuse & Recycling Chair** – Mr. Bello
    - i. Status of items from prior meetings:
      - (1) Mr. Bello to get with Ms. Bigwood to update the 2013 recycling info currently used on website.
      - (2) Ms. Bigwood sent three (3) copies of the 902 Development and Implementation Grant Agreement and signature pages according to the Offering Letter.
      - (3) Mr. Bello requested revenues on detailed report for garbage expenses in 2018 from Mrs. Roseberry.
      - (4) Recycling roll-off truck pending arrival of new garbage truck, in process.
- 15. **Borough Officers:**
  - a. **Mayor** – Mr. Bills
    - i. Welcome to Wesleyville signs. – Tabled
    - ii. Expressed interest in reversing the 1-24-18 motion and keep the Crown Vic in service. To be discussed at budget meetings. – Tabled
  - b. **Council President** – Dr. Merritt
  - c. **Council Vice-President** – Mr. Lombardozzi
- 16. **Good of the Order:**
  - a. Work Session, Wednesday, February 27, 2019, 6:00pm, Borough Hall
  - b. Council Session, Wednesday, March 13, 2019, 6:00pm, Borough Hall
- 17. **Meeting Adjournment:**
  - a. Motion to adjourn.