

WESLEYVILLE BOROUGH COUNCIL MEETING

BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510

May 22, 2018 at 6:00pm

****APPROVED** Meeting Minutes**

1. **Call To Order:** Mr. Lombardozi, Council Vice President
2. **Invocation:** Mr. Lombardozi, Council Vice President
3. **Pledge of Allegiance:** Mr. Lombardozi, Council Vice President
4. **Roll Call:** Ms. Bigwood, Borough Secretary
 - Present:** Mr. Bills, Mayor (left at 8:30pm); Mr. Lombardozi, Vice-President; Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Wittenberg; Ms. Bigwood, Borough Secretary
Required attendance only 1st meeting of the month: Mrs. Roseberry, Treasurer/Borough office supervisor (left at 7:30pm);
Optional: Mrs. Silbaugh, Tax Collector
 - Absent:** Dr. Merritt, President; Councilors: Mr. Bello, Mr. Pietsch; Mr. Gross, Public Works Supervisor
Required attendance only 1st meeting of the month: Mr. Betza, Esq., Solicitor; Mr. Jozefczyk, Zoning/Permits/License; Junior Council Members: Annastet Ngo, Tim Gallagher
Optional: Mr. Corey, Engineer; Chief Schulz, WPD; Mr. Petrini, Sewer/Street Tech
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
 - a. Tom Loftus, 2055 Water Street-presented building code legal documents
 - i. Motion to submit citizen Tom Loftus handouts to Mr. Betza, Esq., Borough Solicitor, for review and recommendation made by Mr. Wittenberg. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.
 - b. Harold Bice, 2915 E. 30th Street
 - i. Presented pictures showing the water issues resulting from his neighbors ditch fabrications.
 - c. Barbara Chambers, 2030 Station Road
 - i. Articulated several instances regarding lack of Borough code enforcement.
6. **Approve Agenda:** Motion to approve 5-22-19 agenda, with the additions of '8.a.VIII. Borough Ordinance Codification Ch. 15 Motor Vehicles update-Council subcommittee update', '8.a.IX. Appointment of Todd Wakeley to Borough Planning Commission' and '8.a.X. May 8th Council Meeting Citizen to Speak query', made by Mr. Wittenberg. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote, motion carries.
7. **Approve Minutes:** Motion to approve 5-8-19 draft Meeting Minutes as presented, emailed 5-17-19, made by Mr. Wittenberg. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote, motion carries.
8. **Old Business:**
 - a. Status of items from prior meetings:
 - i. Motion to approve first PABCO sample resolution 2019-12 (Mr. Betza approved sample resolution format) made by Mr. Wittenberg. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries. Ms. Bigwood to send to proper recipients.
 - ii. Motion to approve budgeting the "Approval of 'Additional, Unbudgeted' Funding of April 2019 (in addition to Recycling \$s)" (other than recycling grant funds) for the newsletter, WW, tabled again.
 - iii. Motion to approve \$50 donation in deceased party's name or choice of the family, if there is a line item in the budget, made by Mr. Julius. Seconded by Mr. Wittenberg, much further discussion, unanimous voice vote, motion carries.

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- iv. 2020 Fee Schedule discussion. All changes must be made by blanket motion and resolution. Mrs. Julius suggests additional \$10 increase for all park reservation charges. Borough office to determine administrative charge for credit card processing fee, returned checks and research zoning application fee and charges for tires and electronics recycling.
- v. Erie County CDBG Application - Due: June 21, 2019 – Mrs. Julius & Mrs. Roseberry to complete. Mr. Wittenberg offered to assist.
- vi. FY2019 Wesleyville Community Day - June 22nd, 2019 – funding. Much discussion, no decision yet.
- vii. Legal vaping – tabled.
- viii. Borough Ordinance Codification, Chapter 15-Motor Vehicles subcommittee update. They reviewed, discussed aspects and formulated a set of twenty (20) changes. Mr. Wittenberg to provide recommended modifications to Borough Secretary for Council distribution and successive approval.
- ix. Todd Wakeley on Borough Planning Commission does not have to own Borough property; he is a legal resident of Wesleyville Borough.
- x. May 8th Council Meeting Citizen to speak query regarding when roadway lines be painted and potholes be filled. Per Mr. McKee, Public Works Lead Commercial Vehicle Driver, roadway lines will be painted in the middle of July and potholes are filled as they are brought to our attention.

9. New Business:

- a. Motion to approve subcommittee review of Chapter 15-Motor Vehicle Ordinance section made by Mr. Wittenberg. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote, motion carries.
- b. Motion to approve Mrs. Julius as the PSAB 2019 voting delegate made by Mr. Wittenberg. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion passes.
- c. Motion to approve Borough Engineer, Mark Corey's sanction to award Amendola Development Company the 2019 Sewer Repairs Project.

10. Borough Administration/Management:

- a. Treasurer/Borough office supervisor – Mrs. Roseberry – Treasurer Report
 - i. Motion to approve accepting \$19,291.00 from Liquid Fuels County Aid for Winter Maintenance made by Mr. Wittenberg. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion passes.
 - ii. Motion to approve offering Mr. Petrini zoning/permit's job temporarily at zoning/permit wage made by Mr. Wittenberg. Much discussion, motion rescinded.
 - iii. Motion to approve offering Mr. Petrini zoning/permit's job temporarily at his current wage made by Mr. Wittenberg. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion passes.
 - iv. Motion to approve if Mr. Petrini is unable to assume Mr. Jozefczyk's job that we request BIU at \$75 a permit to handle the permitting made by Mr. Wittenberg. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote, motion passes.
 - v. Motion to approve reimbursement to Jason Bronson in the amount of \$190.00 for the purchase of tools at auction from previously approved tool list made by Mr. Wittenberg. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion passes.
 - vi. Mr. Wittenberg inquired as to the availability of funds if Council decides to make a donation to Wesleyville Community Day.
 - vii. Status of items from prior meetings:
 - (1) Motion to approve April check detail, hardcopy passed out 4-24-19 & emailed 5-3-19, made by Mrs. Julius. Seconded by Mr. Wittenberg, no further discussion, unanimous voice vote, motion carries.

11. Executive Session: 6:44pm

12. Reconvene: 6:56pm

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13. Borough Administration/Management con't:

- b. Borough Secretary – Ms. Bigwood
 - i. Council approval, no motion needed, to advertise Erie Food Truck Festival benefiting Iroquois School District Foundation on LED sign.
 - ii. Motion to approve \$50 for refreshments for the Office of Open Records training on 6-18-19 made by Mr. Wittenberg. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion passes. Discussion on charging monies for training, Council agreement to not charge.
 - iii. Motion to approve Borough garage sale ad in newspaper made by Mr. Wittenberg. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
 - iv. Council discussion and approval, no motion needed for Ms. Bigwood to make recognition sign requesting the garden mulch donation was made by Jerre Heyer of Jerre's Service, 4790 Station Road in memory of Nonnie and Dorothy Schell, founding members of Gospel Hill Garden Club, and to put on website and facebook. Also the newsletter once it goes out.
 - v. Brittany Prischak requesting municipality rep volunteer for recycling plan steering committee information passed out.

14. Borough Boards, Committees and Commissions:

- a. Planning Commission – Mr. Wittenberg
 - i. Consulting information received from Amy Murdock, Director, Erie County Department of Planning & Community Development.
- b. Wesleyville Community Day – Mrs. Lijewski
 - i. Mrs. Lijewski thanked Council for keeping Wesleyville Community Day going and more funding was received. Mr. Wittenberg asked how much they were short, Mrs. Lijewski said she wasn't sure.
 - ii. Mrs. Lijewski wanted to thank Mrs. Barbara Chambers for her grandfather, in the very beginning, starting Wesleyville Community Foundation.
- c. National Night Out – Mrs. Lijewski
 - i. Churches are requesting meetings begin, Mrs. Lijewski reserved Borough Hall June 5th, 6pm.
- d. Parks & Recreation Chair – Mrs. Julius. Nothing to report.

15. Borough Council Department Chairs:

- a. Streets, Sanitary & Sewer Chair – Mr. Wittenberg
 - i. Thanked Mr. McKee, Public Works Lead Commercial Vehicle Driver, for the good work he's been doing while the Public Works Supervisor has been out of the office.

16. Borough Officers:

- a. Mayor – Mr. Bills, nothing to report.
- b. Council Vice-President – Mr. Lombardozzi
 - i. Recommendations on Recycling Grant: To purchase, in phases-roll offs, 64 gallon chipped tipper toter garbage cans, dump trailer and chipper. Council discussion on optional recycling avenues. Mr. Wittenberg suggested we get containers and start separating aluminum and metals for possible recycling payment (i.e. Liberty Iron) and also Council put one work session aside before budget time to talk about Borough recycling.
 - ii. Mr. Wittenberg complimented Mr. Lombardozzi for taking the initiative to look at the recycling grant.
- c. Council President – Dr. Merritt, absent.

17. Good of the Order:

- a. Next Regular Council Meeting: Wednesday, 6-12-19, 6:00pm, Borough Hall.
- b. Work Session Meeting: Wednesday, 6-26-19, 6:00pm, Borough Hall.

- 18. Meeting Adjournment:** Motion to adjourn made by Mrs. Julius. Seconded by Mrs. Lijewski, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood
Borough Secretary

Date: 6/27/19