

COUNCIL MEETING OF WESLEYVILLE BOROUGH
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813

December 11, 2019 at 6:00pm

***** DRAFT AGENDA *****

1. **Call To Order:** Dr. Merritt, President
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President
4. **Roll Call:** Ms. Bigwood, Borough Secretary
5. **Code Enforcement/Police Activity Report:** Officer J. Hawryliw
6. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
7. **Approve Agenda:** Motion to approve 12-11-19 agenda, emailed 12-6-19.
8. **Approve Minutes:** Motion to approve 11-13-19 & 11-27-19 draft meeting minutes, emailed 12-6-19.
9. **Old Business:**
 - a. Status of items from prior meetings:
 - i. National Fuel Gas Company & other contractor work curb/handicap access damage. Mr. Wittenberg requested this item stay under Old Business until fully resolved.
 - ii. Civil Service Commission vacant seat. Position interest received from Mr. Wittenberg & Ms. Stewart.
 - iii. Mr. Bills asked if Boy or Girl Scouts have to have a permit to sell candy or cookies door to door.
 - (1) Mrs. Roseberry will review the ordinance and confer with Chief Schulz. Mr. Wittenberg asked for the information for the next Council Meeting on 11-13-19. Tabled from 11-13-19 meeting.
10. **New Business:**
 - a. Michelle Jaggi, Erie County Census Outreach Coordinator
 - i. Ms. Jaggi is a local outreach coordinator who will be available to do additional follow up activities with the residents of Wesleyville whereas Mr. Silman can present at a meeting but cannot do follow up community activities.
 - ii. Would like to speak publicly to inform the residents of the importance of completing the 2020 Census but also address Councilmembers for any ideas that they may have to help her reach more Wesleyville residents.
11. **Borough Administration/Management:**
 - a. Treasurer/Borough Office Supervisor – Mrs. Roseberry
 - i. Treasurers Report:
 - (1) November check detail hardcopy distributed, emailed 12-6-19.
 - (2) Present unreconciled reports.
 - (3) Bank Balance print out.
 - (4) Review 2020 draft budget information.
 - b. Borough Secretary – Ms. Bigwood
 - i. Holiday Luncheon.
 - ii. 2020 Affidavit of Residency.
 - c. Zoning/Permits/Licenses – Craig Dyne
 - i. Activity Report.
 - d. Wesleyville Hose Company – Activity Report
 - e. Public Works Supervisor – Mr. Gross
12. **Professional Services:**
 - a. Borough Solicitor, Mr. Betza, Esq.
13. **Borough Boards, Committees and Commissions:**

Any additional Boards, Committees and Commissions concerns.
14. **Borough Council Department Chairs:**

Any additional Council Department Chairs concerns.
15. **Executive Session:**

To discuss legal and/or personnel matters.
16. **Borough Officers:**

Any Borough Officers concerns or issues to be addressed.
17. **Good of the Order:**
 - a. Next Budget Meeting: Wednesday, December 18th, 6:00pm, Borough Hall.
 - b. Next Work Session Council Meeting: Wednesday, December 25th, 6:00pm, Borough Hall-CANCELLED.
 - c. Next Reorganization Meeting: Monday, January 6th, 6:00pm, Borough Hall.
 - d. Next Regular Council Meeting: Wednesday, January 8th, 6:00pm, Borough Hall.
18. **Meeting Adjournment:** Motion to Adjourn.