

COUNCIL MEETING OF WESLEYVILLE BOROUGH
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813

January 22, 2020 at 6:00pm

***** APPROVED MINUTES *****

1. **Call To Order:** Mr. Lombardozzi, President
2. **Invocation:** Mr. Lombardozzi, President
3. **Pledge of Allegiance:** Mr. Lombardozzi, President
4. **Roll Call:** Ms. Bigwood, Borough Secretary
 - Present:** Mr. Lombardozzi, Council President; Mrs. Julius, Council Vice President; Councilors: Mr. Briggs, Mrs. Lijewski, Mr. Petrini, Mr. Pitonyak, Mr. Silbaugh; Mr. Gross, Public Works Supervisor;
 - Optional:** Mrs. Silbaugh, Tax Collector
 - Absent:** Mr. Bills, Mayor, Not in Attendance
 - Required attendance only 1st meeting of the month:**
 - Mr. Betza, Esq., Solicitor; Mrs. Roseberry, Treasurer/Borough Office Supervisor; Mr. Dyne, Zoning/Permits/License/ Sewer Tech
 - Junior Council Members: Annastet Ngo, Tim Gallagher
 - Optional:** Mr. Corey, Borough Engineer; Chief Schulz, WPD
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen) None
6. **Approve Agenda:** Motion to approve 1-22-20 agenda made by Mr. Pitonyak. Seconded by Mr. Petrini, further discussion, unanimous voice vote, motion carries.
7. **Approve Minutes:** Motion to approve 12-18-19 draft minutes as presented made by Mrs. Lijewski. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries. Motion to approve 1-6-20 & 1-8-20 draft minutes as presented made by Mr. Pitonyak. Seconded by Mr. Petrini, further discussion, unanimous voice vote, motion carries.

Michelle Jaggi, Erie County Census Outreach Coordinator

 - a. Verbal Census presentation with Q &A from Council.
 - i. Ms. Bigwood to put graphics on website & social media.
8. **Old Business:**
 - a. Status of items from prior meetings:
 - i. Barbara Nye, 2052 Station Road.
 - (1) Asked the status of rental registration, water/sewer/garbage forgiveness she originally asked for on 12-17-18. Written request submitted by Mrs. Nye on 1-23-2019. Tabled pending final outcome from Mr. Betza.
 - (a) Mr. Petrini asked for standard operating procedures for these types of requests.
 - (i) Sewer/Garbage Forgiveness Request form was given to Mr. Petrini.
 - (b) Mrs. Lijewski stated Mrs. Roseberry had a letter already made to send to Mrs. Nye.
 - ii. Mr. Briggs stated resident Mr. Owens had the same situation brought to Council years ago, with no outcome.
9. **New Business:**
 - a. Discussion on Sergeant Position.
 - i. Motion to approve *not* ordering Sergeant/Civil Service tests until Council deliberates more and approves made by Mr. Petrini. Seconded by Mr. Briggs, further discussion, unanimous voice vote, motion carries.
 - ii. Mrs. Lijewski said Mrs. Roseberry will give the current Council the ‘packet’ of information/justification.
 - iii. Mr. Pitonyak requested Council received current Police contracts.

COUNCIL MEETING OF WESLEYVILLE BOROUGH
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813

January 22, 2020 at 6:00pm

***** APPROVED MINUTES *****

9. New Business cont.

b. Discussion proposal of an Intergovernmental Cooperation Agreement for an RFP for contracted services related to the administration and enforcement of UCC related services (Building/rental inspections).
Tabled.

i. Ms. Bigwood to invite Harborcreek Rep. to next meeting for explanation.

c. Motion to approve Ordinance 2020-002 (Garbage and Refuse) and Ordinance 2020-003 (Sewers & Sewage) (Newspaper insertion date 1-14-20 for advertisement) made by Mr. Pitonyak. Seconded by Mr. Petrini, further discussion, not unanimous voice vote, roll call vote:

Mr. Pitonyak	Aye	Mr. Petrini	Aye
Mr. Lombardozzi	Aye	Mrs. Julius	Nay
Mr. Briggs	Aye	Mrs. Lijewski	Aye
Mr. Silbaugh	Aye		

Ayes have it, 6 to 1. Motion carries.

10. Borough Administration/Management:

a. Treasurer/Borough Office Supervisor – Mrs. Roseberry

i. Treasurers Report presented.

ii. DCED Chart of Accounts-Revenue & Borough Finances-Basic Components handed out for informational purposes only.

iii. Motion to approve BankCardUSA as new credit card processing vendor made by Mrs. Lijewski. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.

b. Borough Secretary – Ms. Bigwood

i. Presented Lawrence Park email stating the bridge on Main Street in Lawrence Park is due to be replaced this summer by PennDOT & Main Street will be closed from Water to Napier Ave. beginning May 4th for approximately 4-5 months for construction.

ii. State Ethics Commission Statement of Financial Interests forms presented to all of Council.

(1) Please return forms to Ms. Bigwood at your earliest convenience.

c. Public Works Supervisor – Mr. Gross

i. Motion to approve “advertise for a used roll off truck to buy it” made by Mrs. Lijewski. Seconded by Mr. Pitonyak, further discussion, unanimous voice vote, motion carries.

(1) Ms. Bigwood to place ad.

ii. Motion to approve newspaper advertisement to sell 2006 Ford 550 (silver) truck w/plow made by Mrs. Julius. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote, motion carries.

(1) Ms. Bigwood to place ad.

iii. Motion to approve purchase of auction items by Jason Bronson in the amount of \$385 for Borough garage made by Mr. Pitonyak. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.

(1) Mr. Petrini requested budget line items are presented with all expenditures.

iv. Motion to approve sale of Borough wood chipper to Walker’s Tree and Ground Services sealed bid in the amount of \$2500.00 made by Mrs. Lijewski. Seconded by Mr. Pitonyak, further discussion, unanimous voice vote, motion carries.

v. Motion to approve lettering ‘Wesleyville Borough Recycling’ on new recycling dumpsters from Phantom Graphics in the amount of \$764.00 made by Mr. Petrini. Seconded by Mr. Briggs, further discussion, unanimous voice vote, motion carries.

vi. Discussion on getting steps or something for residents to be able to reach new 6 foot high recycling dumpsters. Tabled.

vii. Discussion on Reznor furnace quotes. Tabled.

viii. Motion to approve ‘Public Works employees attain CDL Class A permits by 1-31-20. If the employee does not comply, they will be written up and will need to obtain it within ten (10) days. If they do not meet the terms, then it will result in further disciplinary action including firing if necessary’ made by Mrs. Julius. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote, motion carries.

COUNCIL MEETING OF WESLEYVILLE BOROUGH
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813

January 22, 2020 at 6:00pm

***** APPROVED MINUTES *****

11. Borough Boards, Committees and Commissions:

- a. Motion to approve accepting Mr. Wittenberg's resignation from the Borough Planning Commission, effective 1-31-20, made by Mr. Petrini. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.
 - i. Mr. Pitonyak & Mr. Petrini are working with the Erie County Planning Department moving forward with the Comprehensive Plan.
- b. Wesleyville Community Day – Mrs. Lijewski
 - i. Attained 'Stars & Pipes' motorcycle show for entertainment appearance.
- c. Personnel Committee
 - i. Mr. Silbaugh discussed Employee Handbook & Job Descriptions was on the agenda, but didn't get discussed.

12. Borough Council Department Chairs:

- a. Public Improvement Chair – Mrs. Lijewski
 - i. Looking at getting historical preservation for Borough Hall and making renovations.
 - ii. Reported Wesleyville Hose Company received two (2) grants totaling \$20,975.00.
- b. Sewer Department Chair – Mr. Silbaugh
 - i. Scheduled Sewer Committee meeting was postponed due to Personnel Committee meeting.
- c. Parks & Recreation Chair – Mrs. Julius. Nothing to add.
- d. Finance Department Chair – Mr. Petrini
 - i. Discussed with Mrs. Roseberry some issues on the unreconciled reports and got straightened out.
- e. Public Safety Chair – Mr. Lombardozzi
 - i. East County EMS meeting report distributed.

13. Executive Session: 8:06pm

14. Reconvene: 8:44pm

15. Borough Officers:

- a. Mayor – Mr. Bills, Absent.
- b. Council President – Mr. Lombardozzi
 - i. Mr. Petrini appointed as primary and alternate for both the Advisory and Voting Coordinating Metropolitan Planning Organization (MPO) committees.
- c. Council Vice President – Mrs. Julius
 - i. Mrs. Julius would like to charge every Council Member with looking at things that can be done for our community, and come up with a plan of grants by the next couple meetings.
 - (1) Mr. Petrini questioned if street lights along Buffalo Road can be upgraded to LED with a grant.

16. Good of the Order:

- a. Next Regular Council Meeting: Wednesday, February 12th, 6:00pm, Borough Hall.
- b. Next Work Session Council Meeting: Wednesday, February 26th, 6:00pm, Borough Hall.

17. Meeting Adjournment: Motion to Adjourn. 8:23pm

Meeting Minutes Approved:

Melissa Bigwood
Borough Secretary

Date: 2/13/20