

## WORK SESSION MEETING WESLEYVILLE BOROUGH

Borough Hall, 3421 Buffalo Road, Erie, PA 16510

September 27, 2023, at 6:00PM

\*\*Approved Minutes\*\*

1. **Call to Order:** 6:00 PM, Mrs. Julius, President
2. **Invocation:** Mrs. Julius, President
3. **Pledge of Allegiance:** Mrs. Julius, President
4. **Roll Call:**
  - a. **Present:** Mr. Johnson, Mayor; Mrs. Julius, President; Mr. Petrini, Vice President; Councilors: Mr. Alfieri, Mrs. Morrow, Mr. Wilder; Chief Buzanowski, Police Department; Mrs. Horanic, Secretary/Treasurer; Mr. Betza, Solicitor, Mr. Jacobs, Manager.
  - b. **Not in attendance:** Mr. Pitonyak, Council Member; M. Silbaugh, Council Member.
5. **Citizens to address Council: (5- minute time limit per signed-in citizen)**
  - a. **Missy Simpson:** Are the cops still ticketing over on Buffalo and Willow in the parking lot for the overnight? **Chief Buzanowski:** Yes. **Ms. Simpson:** Well, there is a pop-up camper that has been there for over night for multiply nights and there has been a yellow truck and I have the license plate of the other one. It's the same person that drives both and neither one of them is getting ticketed and my son must pay for a parking permit, and I don't think it's fair that he must pay for one and nobody else is getting ticketed. **Chief Buzanowski:** Somebody just brought that to our attention. Officer Beaton contacted them. **Ms. Simpson:** I something going to done about that? **Chief Buzanowski:** Yes. **Ms. Simpson:** Okay that's all I have to say.
  - b. **Dave Sherwood:** As you know we cleared out the front of the church. We hope to get a sign put in there. The square footage is a little bit bigger than the ordnance so we would probably have to apply for a variance. The square footage that it reads in the ordnance is 10 square feet well have probably 17 square feet of sign. It won't flash its illuminated it looks more like a TV. It will be approximately 50 inches by 50 inches. We'll have it mounted on an aluminum frame. It'll be right in front of the bell tower, so it won't be in the park property. It'll be about 5 or 6 feet away from the park line. I just wanted to touch base and speak on the issue.
  - c. **Jake Wilder:** Mr. Wilder provided council with County approved subdivided plans of 1900 Water Street. The council needs to vote and approve the plans. This would go in front of the planning commission than the council. I already went to county planning and got it signed off. Because we do not have a planning commission it doesn't have to go in that order. All these three things need to be done before it goes to record of deeds. What I am asking for is contingent on the planning commission, we have two people interested in joining, was the council approve it.
    - i. Motion made by Mr. Petrini, seconded by Mr. Alfieri to approve a contingent on approval of the planning commission once it is established, further discussion, Mrs. Morrow: eventually you're going to be changing the boundaries of the property? Is that something we're voting on? Mr. Wilder: Right, Because I am selling the car lot to someone else, I must change the lines to where I built the fence even though I built the fence across the property line it was fine because I

owned the property. No further discussion, unanimous voice vote, motion carries.  
Mr. Wilder Abstained.

6. **Approve Agenda:** Motion made by Mr. Alfieri, seconded by Mrs. Morrow to approve September 27, 2023, agenda, further discussion, Mr. Petrini to add (e.) old business: Street cut, we had already approved increasing liability for street cuts from 1 year to 2 years to be advertise at the July 26, 2023, meeting. Also, the noise engine brake ordinance we approved on June 28, 2023, to be advertised. Mr. Wilder to add (p.) Planning commission. No further discussion, unanimous voice vote, motion carries.
7. **Approve Minutes:** Motion made by Mr. Alfieri, seconded by Mr. Wilder to approve August 23, 2023, meeting minutes, no further discussion, unanimous voice vote, motion carried.
8. **Old Business:**
  - a. Quality of Life Ordinance: **Chief Buzanowski:** As far as I know I thought it was done. It was given to us to look over. We gave it back. We have a copy of it. **Mrs. Julius** asked Mr. Jacobs if he knew where Mrs. Foley was at on this. **Mr. Jacobs:** I do not. **TABLED**
  - b. Fire/EMS Issue- **Mr. Alfieri:** There is a meeting on October 10 at Perry Highway. Regarding the current state of the EMS plan. I plan on being in attendance. I know Mr. Jacobs emailed me that he planned on attending as well. **Mrs. Julius:** It is also my understanding that we need to vote on being part of the question and answer? Do you know what that was? We are the only ones that have not answered them on that. **Mr. Alfieri:** I am not sure what you are talking about. **Mrs. Julius:** I'm assuming it was for the 911 center.
    - i. Motion made by Mr. Petrini, seconded by Mrs. Morrow that we appoint Mr. Alfieri as a representative for the county no further discussion, unanimous voice vote, motion carried.
  - c. Status of a new front loader: **Mr. Jacobs:** It is here. It was delivered. That has gone through the whole procurement process. **Mrs. Horanic:** I have submitted everything to close out the grant. Just waiting for final paperwork.
  - d. Status of outstanding grant applications: **Mr. Jacobs:** This was attached in the folder that was shared. We're going to start doing this going forward monthly. It is called grants report. You'll be able to take this off old business. You'll be able to see everything in the folder. **Mrs. Morrow:** I had a question. You said a folder or is it in Teams? **Mr. Jacobs:** I had Mrs. Foley send an email that included the link to the folder with the agenda.
  - e. Street Cuts/Jake Brakes: **Mrs. Julius:** We already voted to advertise these. **Mr. Jacobs:** I will mark this down for both of these.
9. **New Business:**
  - a. Chief of Police: **Chief Buzanowski:** Update on our K-9 Unit, we're picking out our dog on November 10<sup>th</sup>. The car is just waiting to be outfitted. Hopefully Officer Hawryliw will go for training on December 18<sup>th</sup>. Complete his training on the 26<sup>th</sup>. We're hoping to have the dog by the end of January. We had our qualifications on Thursday and Friday last week and we were using our tasers and we had some issues with them to the point that they started to shock us through the handles. I spoke with North East Police Department. They received new tasers. They said they would be willing to sell us their tasers and holsters and give us the cartridges for free. They said they would sell us all of this for \$2,000.00. We need to upgrade our tasers. The ones from North East are about 5-6 years old.

- i. Motion made by Mr. Alfieri, seconded by Mr. Wilder to purchase the tasers from the North East Police Department in the amount of \$2,000.00, unanimous voice vote, motion carried.

**Chief Buzanowski:** Next thing we have is some training that I'm going to put in for. It is 100% reimbursed. Unfortunately, we have had a raise in sexual assault abuse of the children from adults. The County and the CAC (Childrens Advocacy Center) got together and created a SART team (sexual assault response team). I sent Officer Beaton to that, so he is a part of that now. They have a lot of good training. You get to work with the kids quite a bit to help. The response team has training in Buffalo on December 4. **Mr. Wilder:** Yes! Just go! **Chief Buzanowski:** We want to send these people to train and its hard being down a guy. It's hard to fit these schedules especially with Officer Hawryliw going to be out for a month and a half. It makes it very hard to do these things when we are down an officer.

- ii. Motion made by Mr. Wilder, seconded by Mr. Alfieri to hire a new police officer, further discussion, **Mr. Petrini:** public safety budget. What was budgeted was \$594,857.00 right now public safety is at \$598,065.65. This is before the \$2,000 for the tasers so we're now currently over \$5,000 as of right now. **Mrs. Horanic:** That is because of line item 410.700 Capital Purchases. The police department bought a vehicle for \$40,000.00 but they also received all that money in donations. **Mayor Johnson:** We brought in \$1,648,757.37 so far this year in the general account we only spent \$1,110,790.05 so we still have about \$500,000.00. **Mr. Petrini:** If you look at what the budget calls for. What you spent in those particular line items because everything else in that budget is calling for money too. I'm total for hiring another police officer, but people go and say hey were going to do this, but they don't look at the numbers to find out where the money comes from. **Mr. Wilder:** In the next three months were not even going to have an officer. Let's get the ball rolling. **Mrs. Julius:** We also must worry about the insurance for this officer such as life insurance and all the things for that police officer. **Mrs. Morrow:** Well, I feel like I need to interject because I'm streets and our streets department is also running short. We have one person tossing garbage by themselves if someone is out. No further discussion, motion carries.

**Chief Buzanowski:** No shave November again. Donate all the money to a good cause.

- b. EMS/East County EMS: Mr. Alfieri: I've been working with Mr. Pepicello, the supervisor for Harborcreek. One of the issues we're having right now is whenever a service is dispatched or an EMS call whether its Wesleyville, Lawrance Park, Brookside, whoever and they are out of service or unavailable than Erie County 911 then will dispatch the closed available appropriate service. Which most of the time ends up being Fuller Hose or Perry Highway. 15-20 Minutes response time most of the time to get down here for the standard EMS call. Meanwhile, we have East County EMS stationed out at the Harborcreek Township building, which we do pay to every year to be able to help support. They are sitting there as an ELS and ALS service available to be able to take the call. They are not dispatched because Erie County 911 uses dispatch out of discretion and decides to keep the as an ALS service and sends Fuller Hose or Perry Highway or another service in as an ELS. We spoke with John who is the director of Erie County 911. For us to be able to get East County EMS dispatched for our calls when we are not in service we need to do a resolution or a

promotion to be able to designate each county EMS as our primary EMS service. This means that if there was a call in the Borough of Wesleyville they would dispatch East County EMS to respond and they would dispatch Wesleyville Hose Company to QRS. Wesleyville is currently very short on EMT's and out of service majority of the time right now until they can get more EMT's, and people trained to be able to run calls. By designating East County EMS, they can be here 3-5 minutes tops as opposed to waiting for Fuller Hose or Perry Highway. Mr. Betza did an excellent job getting this taken care of for us and ready to go, but I do need to contact our local EMS authority and make sure that we're doing everything the proper way. We need to make sure that by the borough choosing East County EMS as being their primary EMS service that it doesn't affect our license at the Wesleyville Hose Company. Now this will be **TABLED.**

- c. Radio Install on the Front loader
  - i. Motion made by Mr. Petrini, seconded by Mr. Wilder to approve the amount spent to install the radio on the front loader and the truck, no further discussion, unanimous voice vote, motion carried.
- d. 3106 Buffalo Rd – Erie County Land Bank
  - i. Motion made by Mr. Wilder, seconded by Mr. Petrini to make Marcus Jacobs the contact person for Land Bank, no further discussion, unanimous voice vote, motion carried.
- e. Holiday Banners Quote
  - i. Motion made by Mr. Petrini, seconded by Mr. Alfieri to spend \$3,065.00 to buy 50 holiday banners to place along Buffalo Road, further discussion, **Chief Buzanowski:** The banners seem like a good idea. People around here that was their thing for Christmas time. We've had complaints when the lights came down. If we did some of the banners, could we also see about the old Bates parking lot if we could talk with the church about using it for the holidays, maybe see if we could get a tree donated to the Borough. We could have a lighting of the tree. The people would definitely like the banners. No further discussion, Roll call vote, Mr. Petrini: AYE; Mr. Alfieri: AYE; Mrs. Julius: AYE; Mrs. Morrow: NAY; Mr. Wilder: AYE, The AYES have it, motion carried.
- f. Blue Truck Repairs: truck is no longer inspected. It was up at the end of August. Updated quote through the City of Erie garage for \$2,220.11 to redo the whole tank and all labor.
  - i. Motion made by Mr. Petrini, seconded by Mr. Wilder to repair the truck at \$2,220.11, no further discussion, motion carried.
- g. 2023 Asphalt change order
  - i. Motion made by Mr. Petrini, seconded by Mrs. Morrow to accept the 2023 Asphalt Seal Coat Project Change Order No. 1 totaling \$57,706.50, further discussion, **Mrs. Julius:** What was the original contract? **Mrs. Horanic:** \$44,132.00. Mrs. Morrow: So, it's like 25% more. **Mrs. Horanic:** He bid a quantity of 25,960 SY. What he used was 33,945 SY and his unit price never changed. **Mrs. Morrow:** Who determines how much to bid? **Mr. Petrini:** Mark Corey. Maybe Marcus could talk with Mark Corey and ask what happened. Unanimous voice vote, motion carried.
- h. 2022 Audit: No comments

- i. EACOG Resolution: They got their audit in from last year, and as a member of the organization we have to approve of their audit by resolution.
    - i. Motion made by Mr. Petrini, seconded by Mrs. Morrow to approve EACOG Resolution 2023-003, unanimous voice vote, motion carried.
  - j. Willow Street Sign: **Mayor Johnson:** There is one sign I talked about a year ago the no parking here from corner right on the corner for Willow Street and Feemont. I guess they are waiting for the signs.
  - k. Water Street Project updates: **Mr. Jacobs:** No updates. PennDOT has taken this over. So now just waiting for the results.
  - l. PSAB Fall Conference
    - i. Motion made by Mr. Petrini, seconded by Mr. Alfieri to send Mr. Jacobs, Mr. Wilder, Mayor Johnson, and Mrs. Julius to the PSAB Fall Conference, unanimous voice vote, motion carried.
  - m. WAM Museum: **Mrs. Julius:** Just for the record we sent a letter to the WAM Museum telling them that they need to clean up their space, they needed to fix the front, they needed to do other things in order for us not to go further and ask them to vacate the premises. We looked at their lease, and their lease say that we can't make them vacate the premises but start charging \$500.00 a year. I received a call from Mr. Lombardozzi. He told me that it is a work in progress, but he is getting things done. He said that the vehicles in the parking lot should be gone soon.
  - n. Erie County Planning Dept - Hazard Mitigation Plan Resolution
    - i. Motion made by Mr. Petrini, seconded by Mr. Wilder to accept the Erie County Planning Department Hazard Mitigation Plan Resolution 2023-004, no further discussion, unanimous voice vote, motion carries.
  - o. Postage Meter
    - i. Motion made by Mr. Petrini, seconded by Mr. Alfieri to accept the new contract for the postage meter, unanimous voice vote, motion carried.
- 10. Executive Session:** convened at 8:11 PM regarding personnel matters.
- 11. Reconvene:** 8:39 PM. Following the reconvening of the regular meeting, Mrs. Morrow motioned hiring David Trabert at \$14.00 per hour full time for the streets department, Mr. Wilder seconded it. No further discussion, unanimous voice vote, motion carried.
- 12.** Motion made by Mr. Wilder, seconded by Mr. Petrini to accept Marcus Jacobs for the Planning Commission, no further discussion, unanimous voice vote, motion carried.
- 13.** Motion made by Mr. Wilder, seconded by Mr. Petrini to accept Taylor Foley for the Planning Commission, no further discussion, unanimous voice vote, motion carried.
- 14. Treasures Report:**
- a. Motion made by Mr. Petrini, seconded by Mr. Alfieri to accept the August 2023 check details, further discussion, **Mr. Petrini:** Thayer Power in the amount of \$3,348.25? **Mrs. Horanic:** This was for street light repair. No further discussion, unanimous voice vote motion carries.
  - b. Motion made by Mr. Petrini, seconded by Mr. Wilder to approve the August 2023 bank transfers, no further discussion, unanimous voice vote, motion carried.
- 15. Borough Manager:** Mr. Ball got quotes for two for our salt spreaders that need to be refurbished. They're going to be \$1,200.00 apiece.
- a. Motion made by Mr. Alfieri, seconded by Mr. Petrini to spend the money to have the salt spreaders refurbished at \$1,200.00 each, no further discussion, unanimous voice vote, motion carried.

- b. Penelec is going to be doing helicopter maintenance, you'll be hearing about that. Well put out some notification to the residence.
- c. **Mr. Jacobs:** The City of Erie council president had email me the City of Erie is looking to do a housing court. They had a lot of people complaining about housing issues. They are looking to get funding and that funding comes easier if it's a multi-municipal situation. Millcreek is dragging their feet. Wants to know if we want to be a part of this. **Mr. Betza:** The idea is all housing issues, renters code compliance would all go to a centralized location. It's critical for the City of Erie because the City of Erie has multiple District Justices that are not consistent. From our perspective you don't have the urgent need to join but think it would give you a benefit. You're not paying for it the county would pay for it. I would tell the city you NEED this. I would tell Millcreek you NEED this. I don't think you need this I just think it would be a nice benefit to you if you could have it.
  - i. Motion made by Mr. Petrini, seconded by Mr. Alfieri to join with the city on the housing court, further discussion, **Mr. Wilder:** This sounds more like arbitration than, it doesn't sound like a duly elected official is doing it. Its more of an arbitration agreement between the landlord and the tenet I'm assuming. **Mr. Betza:** No anything that would go to the court here at the local district justice would either go to a housing district justice, there's a problem with that or a county judge. The reason I say there's a problem with the housing district judge is because say we take Judge Ferrick, would she in her wildest dreams ever say I'll do all the county's housing problems, she'll be a fool, because you're not gaining any favor locally. It'll make her much more likely to be voted out of office than in. No district judge will do it so either we create a new position which we do not have the money or you're going to assign it to a current judge to make the decisions. It would all be judicial funds it would not be mediation or arbitration. **Mayor Johnson:** If we join in with Millcreek and the City will it be harder for us to get in front of the judge? **Mr. Betza:** No. No further discussion, unanimous voice vote, motion carried.
- d. **Mr. Jacobs:** Garbage services analysis. I want to do a cost analysis on the garbage services. Can I put out a bid or a couple of bids to see what it would cost external organizations to do our garbage? We need to give the streets department a bigger clothing allowance. They currently only get \$300.00.

**16. Borough Council Department Chairs:**

- a. Mr. Alfieri- Nothing to report.
- b. Mr. Pitonyak – Not in attendance.
- c. Mr. Silbaugh - Not in attendance.
- d. Mr. Wilder- Nothing to report.
- e. Mrs. Morrow- Nothing to report.

**17. Borough Officers:**

- a. Mayor – Mr. Johnson: Marcus and I went to a couple of meetings. We met with the superintendent of Lawerance Park School and one of these things they brought to our attention is the truancy down at the high school is very bad. We talked about putting in an ordinance in in Wesleyville. Like a curfew ordinance that can be used during the day if the police see kids out on the streets during school hours, they can stop them. Try to come up with an ordinance to stop the truancy problem.

- b. Council President Mrs. Julius- I talked with the Mayor, Pete, and Mr. Alfieri we have come up with, were going to be a committee to look at our fire department and look at how we can better serve them and get more people to join the fire department.
- c. Council Vice President Mr. Petrini- Nothing to report.

**18. Good of the Order:**

- a. Next Budget Meeting October 4, 2023, 6:00PM, to be held at the Borough Hall
- b. Next Council Meeting October 11, 2023, 6:00PM, to be held at the Borough Hall.
- c. Next Budget Meeting October 18, 2023, 6:00 PM, to be held at the Borough Hall
- d. Next Work Session Meeting October 25, 2023, 6:00PM, to be held at the Borough Hall.

**Mr. Betza:** your brake ordinance won't work. You need to have an engineering study before you can do it. It will have to be presented to PennDOT. PennDOT has to sign off.

**Meeting Adjournment:** Motion made by Mr. Alfieri, seconded by Mr. Petrini to adjourn the meeting at 9:05 PM, unanimous voice vote, motion carried.